

**ISRI Gulf Coast Region 2023 Summer
Convention & Expo**

June 20 – 23, 2023
Hyatt Regency Dallas
Dallas, TX

Dear Exhibitor:

As the Official General Service Contractor, we would like to welcome you to **ISRI Gulf Coast Region 2023 Summer Convention & Expo**.

We have, along with Show Management, compiled this Exhibitor Services Manual to provide you with all of the necessary forms and vital information that you will need for a successful exposition experience.

In order to qualify for discount prices where available, please take time to review this manual now. To receive the discount prices your order(s) along with full payment must be received by the date indicated on the particular form. Please do not miss out on this opportunity to secure discounted prices. The savings offered to you are substantial.

Should you have any questions regarding any of the services or need assistance in planning your exhibit, please do not hesitate to contact our customer service department at 253 437 0031 or via email at operations@levyexpo.com. We will be happy to assist you in any way possible to ensure that you have a successful experience at **ISRI Gulf Coast Region 2023 Summer Convention & Expo**.

Thank you and we look forward to servicing your needs at **ISRI Gulf Coast Region 2023 Summer Convention & Expo** in **Dallas, TX**.

Sincerely,

Levy Exposition Services, Inc.



ISRI Gulf Coast Region Summer Convention & Expo

QUICK FACTS

| | | |
|-------------------------------------|---|--|
| SERVICE CONTRACTOR CONTACT: | LEVY EXPOSITION SERVICES INC. 14900 Interurban Avenue S., Suite 271 Seattle, WA 98168 T: 253 437 0031 F: 253 437 0032 E: operations@levyexpo.com | |
| LOCATION: | Hyatt Regency Dallas 300 Reunion Blvd Dallas, TX 75207 | |
| EXHIBITOR MOVE-IN: | Tuesday, June 20, 2023 Wednesday, June 21, 2023 | 4:00 pm – 5:30 pm 10:00 am – 3:30 pm |
| EXHIBITION DATES: | Wednesday, June 21, 2023 Thursday, June 22, 2023 | 5:00 pm – 7:00 pm 8:30 am – 10:45 am AND 4:00 pm – 6:00 pm |
| EXHIBITOR MOVE-OUT: | Thursday, June 22, 2023 | 6:00 pm – 11:00 pm |
| | **Please note that all exhibit materials must be removed from the exhibit Facility by 11:00 pm on Thursday, June 22, 2023. | |
| BOOTH EQUIPMENT: | Each 10' x 10' booth space includes the following: <ul style="list-style-type: none">• 8' high drapery backwall – black• 3' high drapery sidewall – black• 1 – 6' x 2' skirted table – black• 2 – Side chairs• 1 - Wastebasket• 1 - 7" x 44" booth identification sign <p>If you require additional furnishings or services please complete and return the appropriate enclosed order form(s).</p> | |
| CEILING HEIGHT: | The ceiling height in the exhibit hall is 25' feet. | |
| DISCOUNT PRICE DEADLINE: | In order to receive the discount rates listed on the enclosed order forms, your PAID order is to be received by May 30, 2023 . | |
| LEVY ONLINE ORDERING (LOLO): | The online ordering link and instructions will be sent via email to all exhibitors. Please provide your correct contact information to the show organizer to ensure you receive all necessary show information. | |

ISRI Gulf Coast Region Summer Convention & Expo

QUICK FACTS

SHIPPING:

Please refer to the Material Handling order form in this manual for further information and associated costs.

All ADVANCE WAREHOUSE shipments should arrive between May 16, 2023 – June 13, 2023. Shipments arriving before or after these dates will incur an early/late surcharge.

Shipments sent to the advance warehouse should be consigned as follows:
(Labels are provided in the Material Handling Section of the manual)

ISRI Gulf Coast
Exhibiting Company Name
Booth # ____
Levy Exposition Services, Inc.
c/o Liberty CFS NV, Inc.
12340 E Northwest Hwy
Dallas, TX 75228

All **DIRECT** shipments should not arrive prior to 8:00 am on **Tuesday, June 20, 2023**. Shipments arriving prior to this time will be refused.

Direct shipments should be consigned as follows:
(Labels are provided in the Material Handling section of manual)

ISRI Gulf Coast
Exhibiting Company Name
Booth # ____
Hyatt Regency Dallas
c/o Levy Exposition Services, Inc.
300 Reunion Blvd
Dallas, TX 75207

DISMANTLE AND MOVE-OUT INFORMATION:

All exhibitor materials **MUST** be removed from the facility by 11:00 pm on Thursday, June 22, 2023. To ensure that all exhibitor materials are removed by this time, please have your carrier check in no later than 8:00 pm on Thursday, June 22, 2023. In the event that your carrier does not check-in by this time, your shipment will be rerouted via the official carrier, Liberty CFS NV, Inc.

POST SHIPPING PAPERWORK:

Our customer service center will have outbound bills of lading and shipping labels for your convenience. Please note that Levy Exposition Services Bills Of Lading's (BOLs) **MUST** be filled out and turned into the service center once your materials are packed for all outbound shipments.

It is vital that your carrier knows your company name and booth # when you make your outbound shipping arrangements. Additionally, if your carrier plans to use a freight forwarding company to pick up your shipment(s), you **MUST** include this company's name as well as the actual shipping company's name on the bill of lading that you fill out. In the event someone other than the company listed on your outbound bill of lading arrives to pick up your shipment, it will be rerouted via the official show carrier.

SAFETY RULES

Exhibitors must provide adequate space within the exhibit to allow for the comfort and safety of persons watching demonstrations and/or placing orders. Each exhibitor is responsible for keeping the aisles near their booth free of congestion which may be caused by such demonstrations and/or order placement.

Aisles **MUST** remain free and clear of all obstructions. If chairs are being used as part of your exhibit, they **MUST** remain inside your booth space. Chairs in the aisle constitute a violation of fire codes and are also considered a booth violation.

Do not run electrical cords or position displays and/or product in such a way as to pose a safety hazard for attendees and company personnel who will traffic into booth areas.

Do not store cardboard cartons or packing materials in booth areas, as this is a violation of fire codes and poses a safety hazard.

Do not place product samples, whether on tables or free-standing displays, at the edge of the aisle, or in the case of an island booth, on shelving units on an outside wall. All portions of an Exhibitor's display must be contained within his/her assigned booth space, including chairs placed at the edge of an aisle.

At the close of the exhibit hall, please keep clear of all aisles including exhibit material and/or product. During the first two or three hours after the close of the exhibit hall, there is ample traffic in the aisles including but not limited to forklift traffic returning empty containers.

UNION JURISDICTIONS FOR THE DALLAS / FT. WORTH AREA

THE FOLLOWING GUIDELINES APPLY IN THE DALLAS / FT. WORTH AREA:

We are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction that the various unions have, we ask that you read the following:

ELECTRICAL LABOR & PLUMBING

Responsible for assembly, installation, and dismantling of anything that uses electricity as a source of power to the building electrical system. This includes:

- Electrical wiring
- Electrical signs
- Multiple TV and VCR connections
- Videotaping using multiple video cameras, including camera operation, audio and lighting

Responsible for all plumbing supplies. This includes:

- Air
- Water
- Gas lines
- Tanks and venting

TEAMSTER LABOR - TEAMSTER UNION LOCAL 745

The Teamsters Union Local 745 has jurisdiction for the operation of all material-handling equipment, all unloading and reloading, and the handling of empty containers.

Exhibitors may unload their own vehicles provided they do not use any material handling equipment (fork-lifts, flatbeds, dollies, pallet jacks, etc.)

INSTALLATION & DISMANTLE LABOR - DECORATORS UNION LOCAL 756

The Decorators Union Local 756 has jurisdiction for the installation and dismantling of all exhibits including carpet, furniture, and hanging signs. All hired labor must belong to Local 756. Labor can be ordered in advance by returning the enclosed form, or on showsite, at the Levy Service Desk.

Three options for installation and dismantle labor exist in Dallas. Labor may be:

- performed by full-time employees of the exhibiting company; or
- hired through Levy, the official general service contractor; or
- hired through an exhibitor-appointed contractor.

PLEASE NOTE:

- Please do not tip any employee. Do not give coffee breaks, for union employees have a fifteen minute paid break mid-morning and mid-afternoon. Any attempt by an employee to solicit a gratuity for any service should be reported immediately to Levy and/or Exhibit Management. Union employees are paid a good wage scale, and tipping is strongly discouraged and is not an accepted policy of any Official Service Supplier.
- If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of Levy. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Service Desk and discuss it with the person in charge.

EXHIBIT CONSTRUCTION GUIDELINES SUMMARY

The Exhibitor's responsibility can be summed up as simply: **"Be a good neighbor!"** All exhibitors are equal regardless of size and should be given an equal opportunity, within reason, to present their product in the most effective manner to the audience.

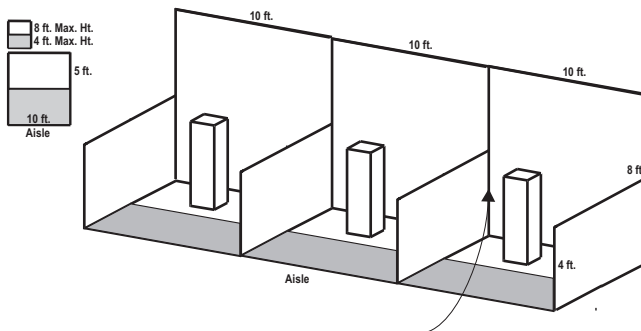
STANDARD BOOTH

Linear Booths have only one side exposed to an aisle and are generally arranged in a series along a straight line. They are also called "in-line" booths.

Dimensions: Linear Booths are most commonly ten feet (10') wide and ten feet (10') deep, i.e. 10'x10'. A maximum back wall height limitation of height feet (8') is generally specified.

Use of Space: Regardless of the number of Linear Booths utilized, (e.g. 10'x20', 10'x30', 10'x40', etc.) Display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors.

The maximum height of eight feet (8') is allowed only in the rear half of the booth space, with a four-foot (4') height restriction imposed on all materials in the remaining space forward to the aisle.



One or more standard 10'x10' units in a straight line.

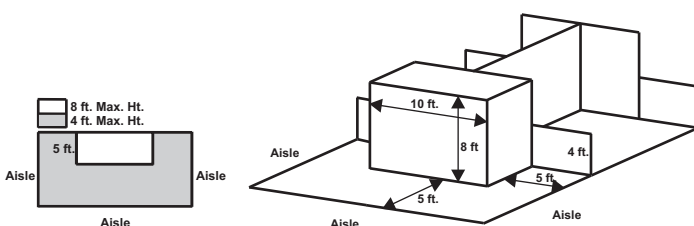
Note: Booth drape is set at 8 ft max.

Display fixtures over 4 ft high must be confined to that area that is at least 5 ft from the aisle line.

PENINSULA END-CAP BOOTH

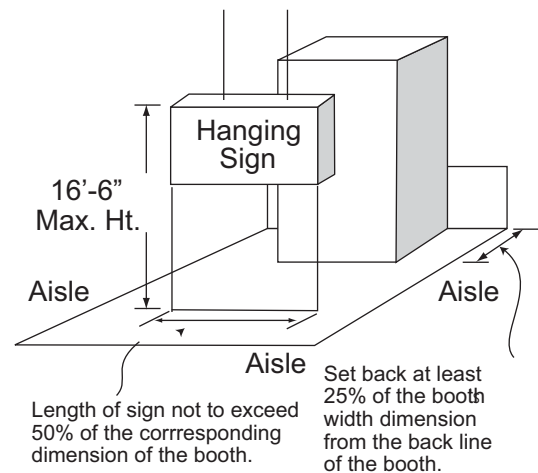
An end cap booth is exposed to aisles on three sides and composed of two booths.

Dimensions: End-cap Booths are generally ten feet (10') deep by twenty feet (20') wide. The maximum back wall height of eight feet (8') is allowed only in the rear half of the booth space and within five feet (5') of the two side aisles with a four foot (4') height restriction imposed on all materials in the remaining space forward to the aisle.



HANGING SIGN BOOTH

An exhibit component suspended above an exhibit of four or more standard units back-to-back with an aisle on at least three sides for the purpose of displaying graphics or identification.



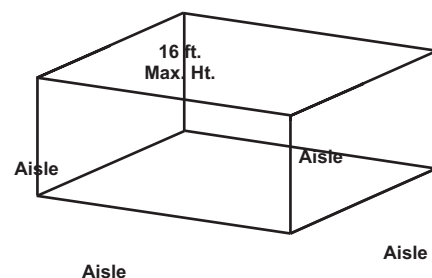
All overhead hanging must be assembled, installed, and removed by Levy. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.

ISLAND BOOTH

An Island Booth is any size booth exposed to aisles on all four sides.

Dimensions: An Island Booth is 20'x30' or larger, although it may be configured differently.

Use of Space: The entire cubic content of the space may be used up to the maximum allowable height, which is usually sixteen feet (16'), including signage.



Please note that the ceiling height in the Exhibit Hall is 25 feet.

THIRD PARTY BILLING REQUEST

| | | | | |
|--|--|--|--|---|
| COMPANY | | BOOTH NUMBER | | Deadline Date May 30, 2023 |
| ADDRESS | street city state/province zip/postal code country | | | |
| PHONE | FAX | PURCHASE ORDER NUMBER | | <i>All orders are regulated by LES Payment Terms & Conditions as well as Material Handling Terms & Conditions.</i> |
| AUTHORIZED CONTACT SIGNATURE X | | AUTHORIZED CONTACT - PLEASE PRINT DATE | | |

You may arrange for a third party to handle your display and be billed for services. LES will agree to this arrangement if the third party has a satisfactory payment record with us. BOTH firms must complete this form, and the **THIRD PARTY must complete the credit card charge authorization on the *Payment & Credit Card Authorization form***. Return both forms by the deadline date.

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt.

EXHIBITING FIRM

EXHIBITING FIRM _____

ADDRESS _____

CITY _____ STATE/PROVINCE _____ ZIP/POSTAL CODE _____

PHONE _____ FAX _____

AUTHORIZED SIGNATURE _____

THIRD PARTY

THIRD PARTY _____

ADDRESS _____

CITY _____ STATE/PROVINCE _____ ZIP/POSTAL CODE _____

PHONE _____ FAX _____

AUTHORIZED SIGNATURE _____

ALL LES SERVICES WILL BE INVOICED TO THE THIRD PARTY UNLESS INDICATED BELOW:

EXHIBITING FIRM'S CREDIT CARD CHARGE AUTHORIZATION

CARDHOLDER'S BILLING ADDRESS

CITY _____ PROV. / STATE _____

POSTAL/ZIP CODE _____ COUNTRY _____

TODAY'S DATE _____ MONTH / DAY / YEAR

CARD NUMBER

☐ VISA ☐ MASTERCARD ☐ AMEX ☐ CHECK

EXPIRY DATE CVCC

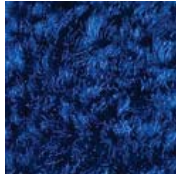
CARDHOLDER NAME
(PLEASE PRINT)

SIGNATURE _____

xpo21 creditcard

CARPET and DRAPE

Standard carpet color options



Blue



Red



Teal



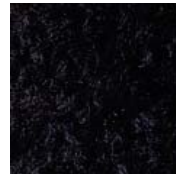
Grey



Burgundy

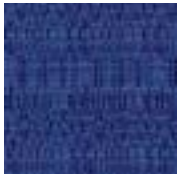


Purple



Black

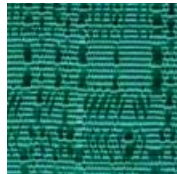
Drape color options



Blue



Red



Teal



White



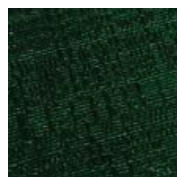
Gold



Black



Purple



Green



Grey



Burgundy

**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?

We would be pleased to help. Contact us at: 253 437 0031

operations@levyexpo.com

www.levyexpo.com

CARPET, DRAPE & COMPLEMENTS RENTAL ORDER FORM & INVOICE

COLORED CARPET SELECTIONS

| Description | Discount Rate | Standard Rate | Total |
|--|---------------|---------------|-------|
| Size - 10 ft. X 10 ft. | 252.00 | 327.60 | |
| 10 ft. X 20 ft. | 504.00 | 655.20 | |
| 10 ft. X 30 ft. | 756.00 | 982.80 | |
| 10 ft. X 40 ft. | 1,008.00 | 1,310.40 | |
| Custom cut size. Calculate sq. ft. x price per sq. ft. Size _____ ft. x _____ ft. = _____ sq. ft. | 4.65 | 6.05 | |

☐ Blue ☐ Red ☐ Teal ☐ Grey ☐ Burgundy ☐ Purple ☐ Black

DRAPE (Includes installation and removal)

| | | | |
|---------------------------------|------------|------------|--|
| _____ lin. ft. of 3' high drape | \$8.75/ft | \$11.35/ft | |
| _____ lin. ft. of 8' high drape | \$11.05/ft | \$14.73/ft | |

☐ Blue ☐ Red ☐ Teal ☐ White ☐ Gold ☐ Black
☐ Purple ☐ Green ☐ Grey ☐ Burgundy

PLEASE NOTE: THE DRAPE PROVIDED WITH YOUR BOOTH SPACE CANNOT BE CHANGED WITHOUT SHOW MANAGEMENT APPROVAL.

CARPET OPTIONS

| Description | Discount Rate | Standard Rate | Total |
|--|---------------|---------------|-------|
| Carpet foam padding per sq. ft. Size _____ ft. x _____ ft. = _____ sq. ft. | 2.05 | 2.67 | |
| Poly covering per sq. ft. Size _____ ft. x _____ ft. = _____ sq. ft. | 1.00 | 1.30 | |

COMPLEMENTS (Also see Specialty Accessories Form)

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|-------------------------------|---------------|---------------|-------|
| | Waste basket | 27.00 | 35.10 | |
| | Chrome coat tree | 120.00 | 156.00 | |
| | Aluminum easel | 60.00 | 78.00 | |
| | Chrome sign holder 22" X 28" | 140.00 | 182.60 | |
| | Chrome stanchions | 35.00 | 45.50 | |
| | Velvet stanchion ropes - blue | 35.00 | 45.50 | |

SPECIAL INSTRUCTIONS

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

| | | |
|----------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| 25% CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| 8.25% SALES TAX | | |
| TOTAL | US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received and then canceled. If full service has been provided then 100% of original fee will be applied.

xpo21_carpet-drape

CUSTOM CARPET

Deluxe Decorator 28oz. Carpet color options



Black



Red



Nu Blue



Silver Cloud



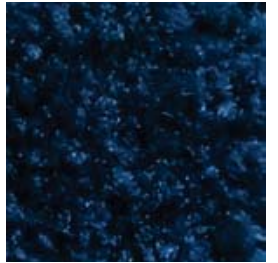
Beige



Charcoal



Key Lime



Navy



Cobalt



White



Silky Beige

**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?

We would be pleased to help. Contact us at: 253 437 0031

operations@levyexpo.com

www.levyexpo.com

CUSTOM CARPET ORDER FORM

Deluxe 28 oz. Carpet in a Variety of Decorator Colors to Enhance Your Exhibit

- | | | |
|---------------------------------------|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> Black | <input type="checkbox"/> Red | <input type="checkbox"/> Nu Blue |
| <input type="checkbox"/> Silver Cloud | <input type="checkbox"/> Beige | <input type="checkbox"/> Charcoal |
| <input type="checkbox"/> Key Lime | <input type="checkbox"/> Navy | <input type="checkbox"/> Cobalt |
| <input type="checkbox"/> White | <input type="checkbox"/> Silky Beige | |

(CHECK BOX OF COLOR DESIRED)
SAMPLES AVAILABLE UPON REQUEST

Rental includes installation and poly covering for protection and removal.
Orders must be received by **May 30, 2023** to guarantee availability.

| | | DISCOUNT PRICE | STANDARD PRICE (late order) |
|------------|--|--------------------|-----------------------------------|
| Booth Size | _____ ft. x _____ ft. = _____ sq. Ft. at | \$6.60 per sq. ft. | \$8.58 per sq. ft. =\$_____ |
| Carpet Pad | _____ ft. x _____ ft. = _____ sq. Ft. at | \$2.05 per sq. ft. | \$2.67 per sq. ft. =\$_____ |

NOTE: Include a floor plan if additional carpet is required to cover steps, skids and display fixtures. A quotation will be forwarded to you before we proceed

SPECIAL INSTRUCTIONS

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CONTACT

BOOTH#

COST SUMMARY

| | | |
|------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| 8.25% SALES TAX | | |
| TOTAL US DOLLARS | | |

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xpo21_customcarpet

TABLES & CHAIRS

Tables

All tables are available in the below options:

- Unskirted or Skirted
- 30" or 40" height
- 4', 6', or 8' lengths x 2' widths



4' x 2' skirted table



6' x 2' skirted table



8' x 2' skirted table

Skirt color options



Blue



Red



Black



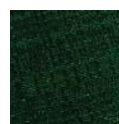
Teal



Burgundy



Gold



Green



Grey



Purple



White

Pedestal Tables

All pedestal tables are available in the below options:

- 30" diameter tops
- 30" or 40" high



40" high pedestal



30" high pedestal

Chairs



Fabric Sled Base Chair



Fabric Arm Chair



Fabric Highback Stool

**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?


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operations@levyexpo.com

www.levyexpo.com




TABLE AND CHAIR RENTAL ORDER FORM & INVOICE


TABLES

| Description | Qty. | Discount Rate | Standard Rate | Total |
|--|------|---------------|---------------|-------|
|  TABLES 30" HEIGHT | | | | |
| 8' x 2' Skirted | | 212.00 | 275.60 | |
| 6' x 2' Skirted | | 191.00 | 248.30 | |
| 4' x 2' Skirted | | 176.00 | 228.80 | |
| Fourth side of table skirted | | 72.00 | 93.60 | |
| Unskirted table <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4' | | 88.00 | 114.40 | |


☐ Blue ☐ Red ☐ Black ☐ Teal ☐ Burgundy
☐ Gold ☐ Green ☐ Grey ☐ Purple ☐ White

CHAIRS

| Description | Qty. | Discount Rate | Standard Rate | Total |
|---|------|---------------|---------------|-------|
|  FABRIC SLED BASE CHAIR - GREY | | 122.00 | 158.60 | |
|  FABRIC SLED BASE ARMCHAIR - GREY | | 140.00 | 182.00 | |
|  FABRIC HIGHBACK STOOL - GREY | | 198.00 | 257.40 | |

| | | | | |
|--|--|--------|--------|--|
|  TABLES 40" COUNTER HEIGHT | | | | |
| 8' x 2' Skirted | | 240.00 | 312.00 | |
| 6' x 2' Skirted | | 219.00 | 284.70 | |
| 4' x 2' Skirted | | 201.00 | 261.30 | |
| Fourth side of table skirted | | 78.00 | 104.40 | |
| Unskirted table <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4' | | 98.00 | 127.40 | |

☐ Blue ☐ Red ☐ Black ☐ Teal ☐ Burgundy
☐ Gold ☐ Green ☐ Grey ☐ Purple ☐ White

| | | | | |
|---|--|--------|--------|--|
|  GREY PEDESTAL TABLE - 30" DIAMETER | | | | |
| 30" Table height | | 179.00 | 232.70 | |
| 40" Counter height | | 219.00 | 284.70 | |

SPECIAL INSTRUCTIONS

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

| | | |
|-------------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| 8.25% SALES TAX | | |
| TOTAL US DOLLARS | | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

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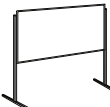




STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

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xpo21_tablechair

SPECIALTY ACCESSORIES RENTAL ORDER FORM & INVOICE

DISPLAY UNITS

| Description | Qty. | Discount Rate | Standard Rate | Total |
|--|------|---------------|---------------|-------|
|  FABRIC POSTER BOARD 4' x 8' grey fabric covered both sides <input type="checkbox"/> Horizontal (shown) <input type="checkbox"/> Vertical | | 144.00 | 187.00 | |
|  BLACK UPRIGHT LITERATURE RACK 6 pockets for 8.5" x 11" material | | 160.00 | 208.00 | |
|  PLEXIGLASS BROCHURE HOLDER 9" x 11" <input type="checkbox"/> Table top <input type="checkbox"/> Wall mount | | 46.00 | 59.80 | |
|  ALUMINUM EASEL Fits sign sizes: 22" x 28" 24" x 36" 28" x 44" | | 60.00 | 78.00 | |
|  CHROME SIGN HOLDER 22" x 28" | | 140.00 | 182.60 | |

ACCESSORIES

| | | | |
|--|--------|--------|--|
|  <input type="checkbox"/> CHROME CLOTHING STAND <input type="checkbox"/> CHROME BAG HOLDER | 120.00 | 156.00 | |
|  CHROME COAT TREE | 120.00 | 156.00 | |

SPECIAL INSTRUCTIONS

EXHIBITOR INFORMATION

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CONTACT

BOOTH#

COST SUMMARY

| | | |
|----------------------|-------------------|--|
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| 25% CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
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| TOTAL | US DOLLARS | |

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ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT

STANDARD RATE

will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE

will be applied to all orders received and then canceled. If full service has been provided then 100% of original fee will be applied.

xpo21_specaccess

RENTAL EXHIBITS

10' x 10' Hardwall Rental Exhibit Booths

All hardwall packages include the below:

- Aluminum structure
- White
- Header(s) - block letters - black (logo extra)
- 10' x 10' Carpet
- 30" pedestal table (x1)
- Fabric sledbase chairs (x2)

Package A1 Base



Package A2 Deluxe

- Base Package plus the below:
- 10" deep shelves (x2)
- 39" x 20" x 39" counter (x1)

Package B1 Base

- Curved header - block letters - black (logo extra)
- Curved front display counter



Package B2 Deluxe

- Base Package plus the below:
- Enclosed corner counter
- 10" deep shelves (x2)

Package C1 Base



Package C2 Deluxe

- Base Package plus the below:
- 10" deep shelves (x2)
- 39" x 20" x 39" counter (x1)

Package D1 Base

- Oversized header - block letters - black (logo extra)
- 20" x 39" x 39" high built-in counters on backwall (x2)



Package D2 Deluxe

- Base Package plus the below:
- 10" deep shelves (x2)
- 39" x 20" x 39" counter (x1)

**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?

We would be pleased to help. Contact us at: 253 437 0031

operations@levyexpo.com

www.levyexpo.com

RENTAL EXHIBITS

10' x 20' Hardwall Rental Exhibit Booths

All hardwall packages include the below:

- Aluminum structure
- White
- Header(s) - block letters - black (logo extra)
- 10' x 20' Carpet
- 30" pedestal table (x1)
- Fabric sledbase chairs (x2)

Package E1 Base

- Straight headers (x2)



Package E2 Deluxe

- Base Package plus the below:
- 10" deep shelves (x2)
- 39" x 20" x 39" counter (x1)



Package F1 Base

- Straight header (x1)
- Angled header (x2)
- Storage area with drape door
- Front built-in corner counters (x2)



Package F2 Deluxe

- Base Package plus the below:
- Lockable door for storage area
- 39" x 20" x 39" counter (x2)



Package G1 Base

- Straight header (x1)
- 39" x 20" x 39" built-in counter (x1)



Package G2 Deluxe

- Base Package plus the below:
- 10" deep shelves (x4)



Package H1 Base

- Oversized curved header (x1)
- 39" x 20" x 39" built-in counters (x3)



Package H2 Deluxe

- Base Package plus the below:
- 10" deep shelves (x3)
- 2m curved front counter (x1)



**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?

We would be pleased to help. Contact us at: 253 437 0031

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www.levyexpo.com

CUSTOM EXHIBITS

A more sophisticated technique to exhibit marketing messages creatively and effectively!

With decades of service, Levy continues to provide viable and reliable alternatives to maximize clients' overall booth space. Our sales team and design specialists work closely with each and every client to create a unique exhibit designed to meet a wide variety of today's marketing strategies. Whether the image and budget are conservative or extravagant Levy exceeds to offer the most suitable and perfect space solutions.



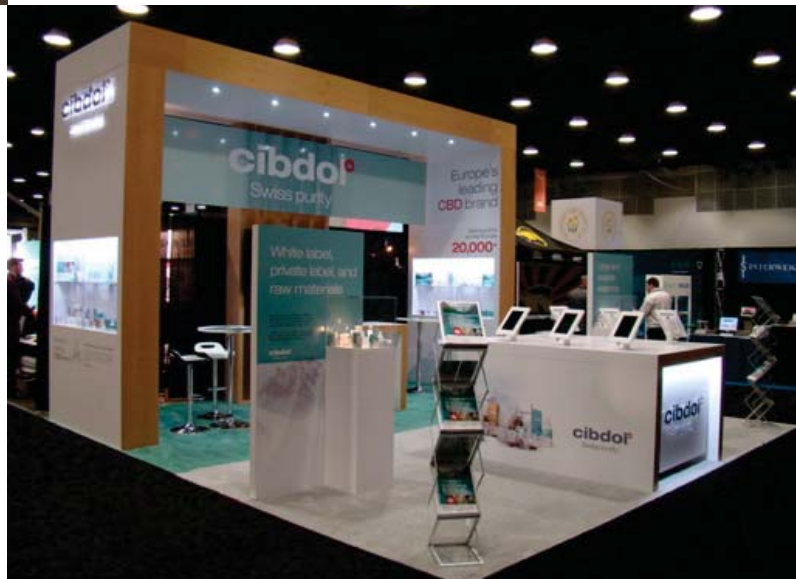
Collaboratively designed to meet your specific requirements, budget, and bring your vision to reality.

Each Levy Custom Designed Exhibit will be built to exact specifications and will be:

- Unique
- Attractive
- Versatile
- Impressive
- Memorable
- Functional
- Creative
- Inviting
- Efficient

Let us help you create a one of a kind booth space.

Call our experienced professionals for an innovative, customized, and no obligation approach.



RENTAL EXHIBITS RENTAL ORDER FORM & INVOICE

10' x 10' BOOTH PACKAGES - Please contact customer service for GRAPHIC UPGRADES

| Description: Base package includes: Aluminum structure, white hardwalls, booth header with company name in block lettering, carpet, 30" pedestal table, (2) fabric chairs, installation and dismantle. | Qty | Discount Rate | Standard Rate | Total |
|--|-----|---------------|---------------|-------|
| PACKAGE A1 Basic - Base package with header | | 3,240.00 | 4,212.00 | |
| PACKAGE A2 Deluxe - Base package + (2) 10" deep shelves, (1) 39" x 20" x 39" counter | | 3,682.00 | 4,786.00 | |
| PACKAGE B1 Basic - Corner base package booth with curved counter, 1 curved header sign | | 3,690.00 | 4,797.00 | |
| PACKAGE B2 Deluxe - Base package + enclosed corner counter, (2) 10" deep shelves | | 3,740.00 | 4,862.00 | |
| PACKAGE C1 Basic - Base package with header | | 3,390.00 | 4,407.00 | |
| PACKAGE C2 Deluxe - Base package + (2) 10" deep shelves, (1) 39" x 20" x 39" counter | | 3,832.00 | 4,981.00 | |
| PACKAGE D1 Basic - Base package with oversized header, (2) built-in back counters | | 3,820.00 | 4,966.00 | |
| PACKAGE D2 Deluxe - Base package + (2) 10" deep shelves, (1) 39" x 20" x 39" counter | | 4,262.00 | 5,540.00 | |

10' x 20' BOOTH PACKAGES - Please contact customer service for GRAPHIC UPGRADES

| Description: Base package includes: Aluminum structure, white hardwalls, booth header with company name in block lettering, carpet, 30" pedestal table, (2) fabric chairs, installation and dismantle. | Qty | Discount Rate | Standard Rate | Total |
|--|-----|---------------|---------------|-------|
| PACKAGE E1 Basic - Base package with headers | | 4,860.00 | 6,318.00 | |
| PACKAGE E2 Deluxe - Base package + (2) 10" deep shelves, (1) 39" x 20" x 39" counter | | 5,302.00 | 6,892.00 | |
| PACKAGE F1 Basic - Base package with headers, storage and drape door, (2) built-in counters | | 5,210.00 | 6,773.00 | |
| PACKAGE F2 Deluxe - Base package + lockable door for storage, (2) 39" x 20" x 39" counters | | 5,652.00 | 7,347.00 | |
| PACKAGE G1 Basic - Base package with header, (1) built-in counter | | 5,520.00 | 7,176.00 | |
| PACKAGE G2 Deluxe - Base package + (2) 10" deep shelves | | 5,962.00 | 7,751.00 | |
| PACKAGE H1 Basic - Base package with oversized curved header, (3) built-in back counters | | 6,180.00 | 8,034.00 | |
| PACKAGE H2 Deluxe - Base package + (2) 10" deep shelves, (1) curved front counter | | 6,622.00 | 8,608.00 | |

OPTIONS & INFORMATION

HARDWALL PANEL (non fabric) SELECTION

☐ White

CARPET COLOR SELECTIONS

☐ Grey ☐ Red ☐ Teal ☐ Blue ☐ Black ☐ Burgundy ☐ Purple

HEADER TO READ (up to 20 characters, black lettering on white)

Header One

Header Two

ACCESSORY OPTIONS

| Description | Qty. | Discount Rate | Standard Rate | Total |
|---|------|------------------|----------------|-------|
| 1 meter Angled Shelves | | 58.00 | 75.40 | |
| 1 meter Shelves | | 49.00 | 63.70 | |
| Spot Lights (For use with rental unit) | | 64.00 | 83.20 | |
| Literature Pockets 8 1/2" x 11" | | 26.00 | 33.80 | |
| Nylon Loop Fabric Panel per sq.ft. **contact for available color options | | \$4.25 sq.ft. | 5.53 sq.ft. | |

SPECIAL INSTRUCTIONS

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

| | |
|--|--|
| RATE ADJUSTMENT (OFFICE USE ONLY) | |
| 25% CANCELLATION FEE (OFFICE USE ONLY) | |
| SUBTOTAL | |
| 8.25% SALES TAX | |
| TOTAL US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received and then cancelled 2 weeks prior to install. If full service has been provided then 100% of original fee will be applied.
 xpo21_rentalexhibits

CABINETS

Straight Cabinets

All straight cabinets come with sliding doors. Optional Upgrades noted below:

- Lock for doors
- Lighting
*Jewelry Case or Show Case
- Branding - graphic panels



Cabinet "A"

1 meter cabinet with doors
39" long x 20" deep x 40" high



Cabinet "B"

1 meter Jewelry Case with doors
39" long x 20" deep x 40" high



Cabinet "C"

1 meter Show Case with doors
39" long x 20" deep x 40" high



Cabinet "D"

2 meter cabinet with doors
80" long x 20" deep x 40" high

Curved Cabinets

Optional Upgrades noted below:

- Lock for doors
- Branding - graphic panels



Cabinet "E"

1 meter curved cabinet
61" long x 20" deep x 40" high

Cabinet "F"

1 meter curved cabinet with door
61" long x 20" deep x 40" high

**Same as cabinet "E" but with door

**DISCLAIMER* Actual products and colors available may vary from the images shown. All products subject to availability*

Do you have questions?

We would be pleased to help. Contact us at: 253 437 0031

operations@levyexpo.com

www.levyexpo.com

CABINETS ORDER FORM & INVOICE

| STYLE | DESCRIPTION | QTY | DISCOUNT RATE | STANDARD RATE | TOTAL |
|-------------|--|-----|---------------|---------------|-------|
| CABINET "A" | 1 meter Cabinet with doors <input type="checkbox"/> Lock (\$20.00 each) | | 580.00 | 754.00 | |
| | Cabinet with + custom graphic panel <input type="checkbox"/> Lock (\$20.00 each) | | 755.00 | 981.50 | |
| CABINET "B" | 1 meter Jewelry Case with doors <input type="checkbox"/> Lock (\$20.00 each) <input type="checkbox"/> Lights (\$20.00 each) | | 660.00 | 858.00 | |
| | Jewelry Case + custom graphic panel <input type="checkbox"/> Lock (\$20.00 each) <input type="checkbox"/> Lights (\$20.00 each) | | 774.00 | 1,026.20 | |
| CABINET "C" | 1 meter Show Case with doors <input type="checkbox"/> Lock (\$20.00 each) <input type="checkbox"/> Lights (\$20.00 each) | | 760.00 | 988.00 | |
| | Show Case + custom graphic panel <input type="checkbox"/> Lock (\$20.00 each) <input type="checkbox"/> Lights (\$20.00 each) | | 830.00 | 1,079.00 | |
| CABINET "D" | 2 meter Cabinet with doors <input type="checkbox"/> Lock (\$20.00 each) | | 780.00 | 1,014.00 | |
| | 2 meter Cabinet + custom graphic panel <input type="checkbox"/> Lock (\$20.00 each) | | 1,151.00 | 1,496.30 | |
| CABINET "E" | 1 meter Curved cabinet (open back) | | 670.00 | 871.00 | |
| | Curved cabinet + custom graphic panel | | 955.00 | 1,241.50 | |
| CABINET "F" | 1 meter Curved cabinet with doors <input type="checkbox"/> Lock (\$20.00 each) | | 690.00 | 897.00 | |
| | Curved cabinet w/ doors + custom graphic panel | | 975.00 | 1,267.50 | |

NOTE: Should you wish to have a graphic panel upgrade for your cabinet, please contact our Operations department to confirm details on graphic file submission.

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

| | | |
|-------------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| 8.25% SALES TAX | | |
| TOTAL US DOLLARS | | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received and then cancelled. If full service has been provided then 100% of original fee will be applied.

GRAPHICS AND SIGN ORDER FORM & INVOICE

STANDARD SIGN SIZES

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|-------------|---------------|---------------|-------|
| | 7" x 11" | 31.00 | 40.00 | |
| | 7" x 44" | 37.00 | 48.00 | |
| | 11" x 14" | 47.00 | 61.00 | |
| | 14" x 22" | 63.00 | 82.00 | |
| | 22" x 28" | 79.00 | 103.00 | |
| | 28" x 44" | 113.00 | 147.00 | |

Prices listed are for one-color copy (up to 10 words) on a white background.

OPTIONAL SERVICES

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|--------------------------------------|-------------------|---------------|-------|
| | Over 10 words (Add per word) | 3.62 | 4.70 | |
| | Easel back on sign (Up to 22" x 28") | 4.83 | 6.23 | |
| | Logo sign | Quoted on Request | | |
| | Banner | Quoted on Request | | |

DIGITAL GRAPHICS (6 SQ FT MINIMUM)

- Digital files must be provided to LES specifications.
- Graphics should be sent in vector format as .eps files.
Also acceptable: Adobe Illustrator (.ai) & Corel Draw (.cdr) files
- Photographic & Pixel based complex graphics must be MINIMUM 100 dpi at actual output size.
Acceptable formats include: .tif, .bmp, & Adobe Photoshop & Corel Photo Paint files
- All text MUST be outlined / converted to curves, or fonts included with image files.
- Art work is to be received as file ready.
- Editing & Design time is charged at a rate of \$75.00 per hour (1 hour minimum).
- Digital files must be received at least three (3) weeks before show to receive discount price.

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|--|---------------|---------------|-------|
| | Digital Prints per sq.ft. (Mounted on Foamcore w/ Matte Lamine) | \$19.50 | \$29.00 | |

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

INDICATE YOUR SIGN COPY HERE

ADDITIONAL SERVICES & TERMS

If you would like us to provide more information and pricing on banners, logos, silk screening, special graphics or any other items please contact our Exhibits department for a complimentary consultation.

Orders required within 72 hours before show opening may be subject to a rush delivery charge. Please allow a minimum of 24 hours for any on-site sign orders.

CHOOSE YOUR LAYOUT

☐ Vertical

☐ Horizontal

Levy Exposition Services Inc.
to design layout

LETTER COLOR SELECTIONS

☐ Blue ☐ Red ☐ Green ☐ Teal ☐ Black ☐ Purple
Black lettering will be provided unless otherwise specified.

SPECIAL INSTRUCTIONS

COST SUMMARY

| | | |
|-----------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| 100% CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| 8.25% SALES TAX | | |
| TOTAL | US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT

STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 100% CANCELLATION FEE will be applied to all orders received then cancelled.

PLANT & FLOWER RENTAL ORDER FORM & INVOICE

LIVE PLANTS

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|---------------------|---------------|---------------|-------|
| | Potted flowers | 58.00 | 75.40 | |
| | Boston fern | 64.00 | 83.20 | |
| | Hanging green plant | 64.00 | 83.20 | |

LIVE TROPICAL PLANTS

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|--------------------------|---------------|---------------|-------|
| | 3' - 4' tall floor plant | 92.00 | 119.20 | |
| | 4' - 5' tall floor plant | 109.00 | 141.70 | |
| | 6' tall floor plant | 134.00 | 174.20 | |

COLORFUL FRESH CUT FLOWERS

| Quantity | Description | Discount Rate | Standard Rate | Total |
|----------|--------------------------|---------------|---------------|-------|
| | Small floral arrangement | 178.00 | 231.40 | |
| | Large floral arrangement | 240.00 | 312.00 | |

Please indicate color preference here, if any: _____

The above items are priced on a rental basis only. Price includes container, delivery, installation and removal at the end of show.
 Any items missing from the booth upon dismantling are the responsibility of the exhibitor and an additional charge will be applied.

SPECIAL INSTRUCTIONS

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

| | | |
|----------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| 25% CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| 8.25% SALES TAX | | |
| TOTAL | US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received then canceled. If full service has been provided then 100% of original fee will be applied.

EXHIBIT BOOTH CLEANING ORDER FORM & INVOICE

SERVICES

OUR SERVICES INCLUDE THE FOLLOWING:

EXHIBIT VACUUMING

EMPTYING OF WASTEBASKETS

GENERAL HOUSEKEEPING

DISCOUNT RATE

| TOTAL SQUARE FEET OF BOOTH SPACE | DAYS REQUIRED | RATE | TOTAL |
|----------------------------------|---|--|-------|
| | <input type="checkbox"/> Prior To Show Opening <input type="checkbox"/> After Second Day | <input type="checkbox"/> After First Day <input type="checkbox"/> After Third Day | |
| 100 Square Feet Minimum Order | X _____ Total Number of Days | X \$0.75 = | _____ |

STANDARD RATE & ON-SITE ORDERS

| TOTAL SQUARE FEET OF BOOTH SPACE | DAYS REQUIRED | RATE | TOTAL |
|----------------------------------|---|--|-------|
| | <input type="checkbox"/> Prior To Show Opening <input type="checkbox"/> After Second Day | <input type="checkbox"/> After First Day <input type="checkbox"/> After Third Day | |
| 100 Square Feet Minimum Order | X _____ Total Number of Days | X \$0.89 = | _____ |

ADDITIONAL INFORMATION

General vacuuming of the show floor aisles is provided, however, cleaning of your exhibit area is not included in your exhibit space rental.

All carpets ordered from us are installed clean for your use. However, you may order cleaning services for debris created during set-up and show hours.

If you have any questions or need assistance with any items not listed, please contact our exhibits department.

A surcharge may be applied for any damage and or staining of exhibit space.

SPECIAL INSTRUCTIONS

Please indicate on the lines below any special cleaning requests or instructions you may have.

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

COST SUMMARY

| | | |
|----------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| 25% CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| | | |
| TOTAL | US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **May 30, 2023**. We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received then canceled. If full service has been provided then 100% of original fee will be applied.

IN-BOOTH FORKLIFT ORDER FORM & INVOICE

TERMS & CONDITIONS

The exhibitor, his agent or representative must supply sufficient manpower including competent and authorized supervisors to manage and control the exhibit installation activity.

The exhibitor, upon signing this order form, covenants and agrees to indemnify and hold harmless Levy Exposition Services Inc., from and against all claims, demands, charges, losses or damage arising or alleged to arise directly or indirectly or incidentally by person of any act omission or operations of the exhibitor, his agent or representative, their officers, employees, agents or anyone for whom the exhibitor, his agent or representative are legally responsible. Levy Exposition Services Inc., is to be cross insured on the insurance for the exhibitor's, his agent's or representative's operations conducted at this event. Evidence of the insurance described above shall be forwarded to Levy Exposition Services Inc.

THIS SERVICE IS NOT PROVIDED BY SHOW MANAGEMENT

RATES

| DESCRIPTION | STANDARD RATE | |
|--|-------------------|--|
| STRAIGHT TIME 8:00 AM - 4:30 PM Monday to Friday (Includes 5000 lb. Forklift and operator) | \$260.00 per Hour | |
| STRAIGHT TIME 8:00 AM - 4:30 PM Monday to Friday (Foreman) | \$145.00 per Hour | |
| OVERTIME 4:30 PM - 8:00 AM Monday to Friday, (Includes 5000 lb Forklift and operator) All day Saturday, Sunday, and holidays | \$380.00 per Hour | |
| OVERTIME 4:30 PM - 8:00 AM Monday to Friday, (Foreman) All day Saturday, Sunday, and holidays | \$199.00 per Hour | |

ESTIMATED INSTALLATION REQUIREMENTS

| DESCRIPTION | STANDARD RATE | TOTAL | There is a minimum charge of one (1) hour per forklift. Additional time thereafter is charged in one-half (½) hour increments. |
|---|---------------|-------|--|
| STRAIGHT TIME _____ Forklift _____ Hours \$260.00 per Hour \$_____ Total | | | |
| OVERTIME _____ Forklift _____ Hours \$380.00 per Hour \$_____ Total | | | |
| | | | Date Required _____ |
| | | | Start Time _____ |

ESTIMATED DISMANTLE REQUIREMENTS

| DESCRIPTION | STANDARD RATE | TOTAL | There is a minimum charge of one (1) hour per forklift. Additional time thereafter is charged in one-half (½) hour increments. |
|---|---------------|-------|--|
| STRAIGHT TIME _____ Forklift _____ Hours \$260.00 per Hour \$_____ Total | | | |
| OVERTIME _____ Forklift _____ Hours \$380.00per Hour \$_____ Total | | | |
| | | | Date Required _____ |
| | | | Start Time _____ |

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

***PLEASE ADD 25% FOR ORDERS PLACED AFTER
MAY 30, 2023.**

COST SUMMARY

| | | |
|---------------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| 25% CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| ADDITIONAL 25% LATE ORDER | | |
| | | |
| TOTAL | US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

A 25% CANCELLATION FEE will be applied to all orders received then canceled. If full service has been provided then 100% of original fee will be applied.

xpo21_in-boothforklift



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14900 Interurban Avenue South, Suite 271
Seattle, WA
USA 98168
Telephone: 253 437 0031
E-mail: operations@levyexpo.com

ISRI Gulf Coast Region 2023
Summer Convention & Expo
June 20 - 23, 2023
Hyatt Regency Dallas
Dallas, TX

LABOR ORDER FORM & INVOICE

SUPERVISION SERVICES (Please indicate desired service)

LEVY EXPOSITION SERVICES INC. SUPERVISED

☐ MOVE IN ☐ MOVE OUT

LEVY EXPOSITION SERVICES INC. WILL SUPERVISE labor to unpack and install display before exhibitor arrival at show site and/or dismantle and pack display after show closing.

A **50% Surcharge** will be added to the labor rates below for this professional supervision.

EXHIBITOR SUPERVISED

☐ MOVE IN ☐ MOVE OUT

EXHIBITOR WILL SUPERVISE the laborers provided by Levy Exposition Services Inc. for the installation and/or dismantle of the exhibit.

Supervisor's name _____

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. For all other starting times, check in at the **Exhibitor Service Desk** one-half (½) hour before time requested.

LABOR RATES

| | | |
|--------------|---|-------------------|
| REGULAR TIME | 8:00 AM - 4:30 PM Monday to Friday | \$145.00 per Hour |
| OVER TIME | Before 8:00 am and after 4:30 pm Monday to Friday, All day Saturday, Sunday, and holidays. | \$199.00 per Hour |

ESTIMATED INSTALLATION REQUIREMENTS

| | | | | | |
|--------------|---------------|------------|-------------------|---------------|---|
| REGULAR TIME | ____ Laborers | ____ Hours | \$145.00 per Hour | \$_____ Total | A minimum charge for labor is one (1) hour per laborer. Labor thereafter is charged in one-half (½) hour increments. Date Required _____ Start Time _____ |
| OVER TIME | ____ Laborers | ____ Hours | \$199.00 per Hour | \$_____ Total | |

ESTIMATED DISMANTLE REQUIREMENTS

| | | | | | |
|--------------|---------------|------------|-------------------|---------------|---|
| REGULAR TIME | ____ Laborers | ____ Hours | \$145.00 per Hour | \$_____ Total | A minimum charge for labor is one (1) hour per laborer. Labor thereafter is charged in one-half (½) hour increments. Date Required _____ Start Time _____ |
| OVER TIME | ____ Laborers | ____ Hours | \$199.00 per Hour | \$_____ Total | |

INBOUND FREIGHT INFORMATION ****BE SURE TO COMPLETE THE OUTBOUND FORM AS WELL****

| | | |
|---|---|-----------------------|
| Carrier | Date Shipped | Pro Number |
| Number of Pieces | Weight | Arrival Date (Target) |
| <input type="checkbox"/> Loose Display | <input type="checkbox"/> Crated Display | |
| Quantity of Ladders Required (Optional) | | |

EXHIBITOR INFORMATION

COMPANY

CONTACT

BOOTH#

***PLEASE ADD 25% FOR ORDERS PLACED AFTER
MAY 30, 2023.**

COST SUMMARY

| | | |
|---------------------------|-------------------|--|
| RATE ADJUSTMENT | (OFFICE USE ONLY) | |
| CANCELLATION FEE | (OFFICE USE ONLY) | |
| SUBTOTAL | | |
| SUPERVISION 50% | | |
| ADDITIONAL 25% LATE ORDER | | |
| TOTAL | US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

TERMS & CONDITIONS Gratuities in any form, including cash, gifts or labor hours for work not actually performed are prohibited. We reserve the right to adjust orders calculated incorrectly.

CANCELLATION FEE A one (1) hour "per person, per hour" charge will be applied for all canceled labor orders.

OUTBOUND SHIPPING - BOOTH I&D LABOR

| | | |
|----------------------------|------------------|--|
| <u>Exhibitor Name:</u> | <u>Tel. #:</u> | <div style="border: 1px solid black; padding: 5px; width: 60px; text-align: center;">Booth #</div> |
| <u>Billing Address:</u> | <u>Fax #:</u> | |
| <u>City / State / Zip:</u> | <u>Auth. by:</u> | |

1 Outbound Shipping Instructions

Please complete this section if Levy will be supervising booth labor.

Exhibitor Outbound Shipping Instructions: At close of show, exhibitor freight will be shipped to the following address:

If your freight is being forwarded to another show, be sure to include the name of show and your booth number.

Company / Show: Booth #:

Address:

City / State / Zip:

Attention:

Select Carrier

☐ Ship via carrier of exhibitor's choice

Name of Carrier:

☐ Ship via official show freight carrier

Select shipping method ☐ Ground

☐ Air Select Service Provider:

Please note:

■ If an exhibitor is using a carrier of his/her own choice (or not using the official show freight carrier,) the exhibitor is responsible for arranging for carrier to pick up at close of show.

■ Levy cannot guarantee pick up time for exhibitor appointed carriers. All shipments are moved out of the exhibit hall at Levy's discretion.

Please review the Quick Facts for the Carrier Check-in time

2 Billing Information

Please indicate billing information for carrier charges if different than above.

Bill Shipping Charges to (if different from above):

Shipper (signature): Shipper (print name):

Freight Charges Billed To (Company/Show):

Address:

City / State / Zip:

Telephone: Attention:

PAYMENT & LABOR

The terms and conditions set forth below become part of the contractual agreement between Levy Exposition Services Inc. and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- ~ **WHEN THE METHOD OF PAYMENT FORM IS SIGNED; OR**
- ~ **WHEN AN ORDER FOR LABOR, SERVICES, AND/OR RENTAL EQUIPMENT IS PLACED BY AN EXHIBITOR WITH LEVY EXPOSITION SERVICES INC.; OR**
- ~ **WHEN WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH LEVY EXPOSITION SERVICES INC.**

DEFINITIONS

"Levy Exposition Services Inc." ("LES"), and any sub-contractors affiliated within the show. The term EXHIBITOR shall be construed within the meaning of this contract as the EXHIBITOR and/or its employees, agents, representatives, and/or any Exhibitor Appointed Contractor (E.A.C.).

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. Funds and all checks must be drawn on a U.S. Bank. Orders received without advance payment or after the deadline date will incur additional [After Deadline] charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of LES except where specifically identified as a sale. All LES rentals include delivery, installation and removal from EXHIBITOR's booth, unless stated otherwise. In case of cancellation, a one-hour "per person, per hour" charge will be applied to all labor, forklift and sign hanging orders that are not canceled in writing at least seven (7) days prior to the scheduled start time. If services have already been provided at the time of cancellation, 100% of original fee will be applied. It is EXHIBITOR'S responsibility to advise LES Exhibitor Services personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If EXHIBITOR is exempt from payment of sales tax, LES requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, LES requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show, terms will be net, due and payable in the UNITED STATES OF AMERICA, upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a pre-paid basis only. If any finance charge here under exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by LES shall either be applied to reduce the principal unpaid balance or refunded to the payer. These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF TEXAS. In the event of any dispute between EXHIBITOR and LES relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to LES relative to any services, as an offset against the amount of any alleged loss or damage. Any claim against LES shall be considered a separate transaction, and shall be resolved on its own merits. LES reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR's estimate of charges and the actual charges incurred by the EXHIBITOR, or for any charges that LES may be obligated to pay on behalf of the EXHIBITOR, including without limitation, any shipping charges.

LABOR PROVIDED UNDER THE SUPERVISION OF LES

RESPONSIBILITIES

LES shall be responsible for the performance of labor provided under this option. LES cannot assume responsibility for any acts of, or loss to, persons, parties and/or other contracting firms not under LES's direct supervision and control. In no event shall LES be liable for loss or damage caused by delay in labor beginning work when EXHIBITOR requests labor to begin later than the start of the working day. LES shall not be responsible for loss, delay or damage due to strike, lockouts, and/or work stoppages, or other causes beyond LES's reasonable control.

INDEMNIFICATION

LES agrees to indemnify, hold harmless, and defend EXHIBITOR from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to LES employees, or property damage arising out of work performed by labor provided by and supervised by LES, except when EXHIBITOR exercises direction and/or control over the work being performed.

LABOR PROVIDED UNDER THE SUPERVISION OF EXHIBITOR

RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this section. It is responsibility of EXHIBITOR to supervise labor secured through LES in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with LES Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management Rules and/or Regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend LES from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgements, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to LES employees, and/or property damage arising out of work performed by labor provided by LES but supervised by EXHIBITOR. Further, EXHIBITOR's indemnification of LES includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by LES to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO LES's MATERIAL HANDLING TERMS AND CONDITIONS AS THEY RELATE TO MATERIAL HANDLING SERVICES. CONTRACTUAL TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH LES. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH LES.

TERMS & CONDITIONS



SOLORATE

ONE RATE. ONE FEE.

LEVY
EXPOSITION SERVICES INC.



THE SIMPLIFIED PRICING OF PAYING PER POUND INCLUDES:

- Receiving and unloading your materials at the advance warehouse.
- Secure storage of materials for up to 30 days before the show.
- Transfer to show-site, unload, and deliver materials to your booth.
- Removal and storage of empty containers during the show.
- Returning empties from storage at the close of the show.
- Outbound loading of your materials onto your carrier of choice or Levy's official carrier.



MATERIAL HANDLING FAQs

The following is a list of frequently asked questions pertaining to material handling and freight services. We strongly recommend that you read this document in its entirety to better familiarize yourself with the processes relating to material handling and freight services.

As the official service contractor, LEVY is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE ADVANCE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the number listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts and Shipping Instructions pages. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Shipping Instructions page for warehouse receiving hours.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped materials must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor setup.
- Please call the number located on the Quick Facts if you want to ship oversized material that requires special equipment to the warehouse.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive “collect,” mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site can be found on the Quick Facts and Shipping Instructions pages.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be multiplied by the applicable per pound rate with no round-ups. All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.

Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on the Quick Facts and Shipping Instructions pages.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.
- *Please note that LEVY will assume no liability for interrupted travel plans due to the length of time required for the empty container return. It is the responsibility of the exhibitor to schedule travel plans accordingly.*

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts and Shipping Instructions pages for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted to LEVY's carrier choice or delivered back to the warehouse at exhibitor's expense.
- For your convenience, show-recommended carriers will be on site to handle outbound transportation.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show-site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by LEVY are subject to the enclosed Terms and Conditions.

OTHER AVAILABLE SERVICES (may not be available in all locations)

- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed Liberty Convention Freight form)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery

SOLO RATE MATERIAL HANDLING ORDER FORM & INVOICE

SOLO RATE MATERIAL HANDLING SERVICES

DUE TO LIMITED MATERIAL HANDLING SERVICES AT THE HYATT REGENCY DALLAS, WE HIGHLY RECOMMEND THAT ALL MATERIALS BE SHIPPED TO OUR ADVANCE WAREHOUSE IN ORDER TO AVOID POTENTIAL DELAYS IN UNLOADING AT SHOW SITE.

Material Handling Service:

Levy Exposition Services Inc. is the exclusive provider of Solo Rate Material Handling Services for ISRI Gulf Coast. Solo Rate Material Handling Services include:

- receiving and unloading your exhibit materials at the advance warehouse
- storage of exhibit materials for up to 30 days prior to the show
- transportation to show site, unloading and delivery of exhibit materials to your booth space,
- removal and storage of your empty containers during the event
- return of your empty containers at the close of the event
- outbound loading of your materials onto your carrier vehicle of choice at show site

You have the choice to ship to the advance warehouse prior to the show or to ship directly to the show site where your materials must arrive within the exhibitor move-in dates and times.

SOLO RATE MATERIAL HANDLING DESCRIPTIONS

Normal Warehouse Hours for Receiving Freight: 8:00 A.M. to 3:00 P.M. Monday through Friday, Holidays excluded.

Advance Receiving: Shipment(s) received at the Advance Warehouse *between May 16, 2023 and June 13, 2023.*

Early/Late to Warehouse & Off Target: Shipment(s) received at the Advance Warehouse *prior too May 16, 2023 or after June 13, 2023.* Shipments received at show site prior to **8:00 am on Tuesday, June 20, 2023.**

Show Site Receiving: Shipment(s) shipped to and received at the **Hyatt Regency Dallas.** Shipments cannot be received at the **Hyatt Regency Dallas** prior to **8:00 am on Tuesday, June 20, 2023.**

Dedicated Delivery from Advance Warehouse: Any freight received at the Advance Warehouse after **June 19, 2023** could incur a \$650.00 delivery fee if a dedicated truck is required to deliver freight to show site.

| Advance and Direct Shipment Rates | Price Per lb. |
|---|---------------------|
| Advance Warehouse & Show Site Receiving Rate | \$2.85 |
| Early/Late to Warehouse & Off Target Rate..... | \$3.40 |
| Dedicated Delivery from Advance Warehouse (in addition to material handling rates)..... | \$650.00 (flat fee) |

PLEASE NOTE:

Acceptance of Terms & Conditions will be construed when the Material Handling Service Agreement is signed; or when exhibitor's materials are delivered to Levy Exposition Services Inc. warehouse or to a SHOW / EXPOSITION SITE for which Levy Exposition Services Inc. is the official show contractor.

| Description | Weight in LBS | Price Per lb. | Estimated Total Charges |
|--------------------------------------|---------------|-----------------------------------|-------------------------|
| Advance Receiving - 1 crate, 2 boxes | 298 | \$3.85 | \$1,147.30 |
| | | | |
| | | | |
| | | | |
| EXHIBITOR INFORMATION | | RATE ADJUSTMENT (OFFICE USE ONLY) | |
| COMPANY | | SUBTOTAL | |
| CONTACT | | | |
| BOOTH# | | | |
| | | TOTAL US DOLLARS | |

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

SHIPPING INSTRUCTIONS

SHIPMENTS CAN BE SENT DIRECTLY TO THE SHOW-SITE ON MOVE-IN DAY, OR TO THE ADVANCE WAREHOUSE UP TO THIRTY DAYS PRIOR TO MOVE-IN.

All freight shipped to the advance receiving warehouse must be properly crated, boxed, or stretch wrapped on pallets.

ADVANCE RECEIVING

For advance receiving, mail or fax the Material Handling Order Form & Invoice with pre-payment to LEVY EXPOSITION SERVICES INC. Shipments sent collect **WILL NOT** be accepted.

Advance receiving includes the following:

- receiving your material at the warehouse up to thirty days in advance of the move-in day
- delivering the shipment to your booth at the facility
- removing empty crates from your booth to a designated storage area
- returning your empty crates to your booth at the close of the show
- loading your crates onto your designated carrier at the close of the show

The material handling services provided by LEVY EXPOSITION SERVICES INC. end with the close of the show. It is the responsibility of the exhibitor to make appropriate arrangements with a carrier for shipping following the close of the show. Please make special note of the allotted move-out times and days, and confirm with your carrier that they are able to meet these allotted times.

Please remove all old shipping labels and ensure that all freight destined for the advance warehouse is labeled with the following information:

**ISRI Gulf Coast
COMPANY NAME & BOOTH #
Levy Exposition Services Inc.
c/o LibertyCFS
12340 E Northwest Hwy
Dallas, TX 75228**

Shipments may be sent to the advance warehouse up to thirty days prior to the move-in day for the show. All shipments however, must be received at the warehouse a minimum of one week (seven days) in advance of the show move-in date. Shipments received less than seven days prior to the move-in day are subject to extra charges and delivery time **will not** be guaranteed. All shipments must be received at the advance warehouse between the hours of 08:00 and 15:00, Monday to Friday, no earlier than **May 16, 2023** and no later than **June 13, 2023**. **Shipments that arrive prior to May 16, 2023 or after June 13, 2023 will be subject to the rate of \$3.40 per pound.**

ANY SHIPMENT(S) RECEIVED AT THE ADVANCE WAREHOUSE AFTER JUNE 19, 2023 WILL INCUR A CHARGE OF \$650.00 IF A DESIGNATED TRUCK IS REQUIRED TO DELIVER TO THE SHOW SITE.

Shipments must include an official weight ticket or bill of lading.

SHIPPING INSTRUCTIONS (CONT'D.)

SHOW-SITE RECEIVING

For show-site receiving, mail or fax the Material Handling Order Form & Invoice with pre-payment to LEVY EXPOSITION SERVICES INC. Shipments sent collect **WILL NOT** be accepted.

Show-site receiving includes the following:

- receiving and signing for your shipment on your behalf
- delivering the shipment to your booth at the facility
- removing empty crates from your booth to a designated storage area
- returning your empty crates to your booth at the close of the show
- loading your crates onto your designated carrier at the close of the show

The material handling services provided by LEVY EXPOSITION SERVICES INC. end with the close of the show. It is the responsibility of the exhibitor to make appropriate arrangements with a carrier for shipping following the close of the show. Please make special note of the allotted move-out times and days, and confirm with your carrier that they are able to meet these allotted times.

Please remove all old shipping labels and ensure that all freight destined for show-site receiving is labeled with the following information:

**ISRI Gulf Coast
COMPANY NAME & BOOTH #
Hyatt Regency Dallas
c/o Levy Exposition Services Inc.
300 Reunion Blvd
Dallas, TX 72507**

**PLEASE NOTE THAT SHIPMENTS CANNOT BE RECEIVED AT THE HYATT REGENCY DALLAS
PRIOR TO 8:00 AM ON TUESDAY, JUNE 20, 2023.**

**ALL SHIPMENTS MUST INCLUDE A CERTIFIED WEIGHT TICKET OR BILL OF LADING. IN THE EVENT
THAT YOUR SHIPMENT(S) DOES NOT INCLUDE A CERTIFIED WEIGHT TICKET, IT WILL BE WEIGHED
ON-SITE AND A SURCHARGE OF \$0.25 PER POUND WILL BE APPLIED.**

LIMITS OF LIABILITY

See Material Handling Terms & Conditions Sheet enclosed.

MATERIAL HANDLING

Acceptance of said terms and conditions will be constructed when any of the following conditions are met:

- ~ **THE MATERIAL HANDLING ORDER FORM AND INVOICE IS SIGNED; OR**
- ~ **WHEN EXHIBITOR'S MATERIALS ARE DELIVERED TO LES'S WAREHOUSE OR TO A SHOW/ EXPOSITION SITE FOR WHICH LEVY EXPOSITION SERVICES INC. IS THE OFFICIAL SHOW CONTRACTOR; OR**
- ~ **WHEN AN ORDER FOR LABOR AND/ OR RENTAL EQUIPMENT IS PLACED BY AN EXHIBITOR WITH LEVY EXPOSITION SERVICES INC.**

1. **DEFINITIONS.** "Levy Exposition Services Inc" ("LES"), and any sub-contractors affiliated within the show.
2. **PACKAGING AND CRATES.** LES shall not be responsible for damage to loose, uncrated materials, pad-wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or materials improperly packed. In addition, LES shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crated and packaging should be of a design to adequately protect contents for handling by forklift and similar means.
3. **EMPTY CONTAINERS.** Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR or his representative. All previous labels must be removed or obliterated. LES assumes no responsibility for: Error in the above procedures; Removal of containers with old empty labels & without LES labels; or Improper information on empty labels. LES WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHEN SAID ITEMS ARE IN EMPTY CONTAINER STORAGE.
4. **INBOUND SHIPMENT(S).** Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of EXHIBITOR or his representative, and during such time the materials will be left unattended. LES WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER SAME HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE. LES highly recommends the securing of security services for Facility or Show Management.
5. **OUTBOUND SHIPMENT(S).** Consistent with trade show industry practices, there may be a lapse of time between the completions of packing and the actual pickup of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. LES WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS BEFORE SAME HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. LES highly recommends the securing of security services from Facility or Show Management. All Material Handling Agreements submitted to LES by EXHIBITOR will be checked at the time of pickup from booth and corrections will be made where discrepancies exist between the quantities of times listed by EXHIBITOR and the actual count of such items in the booth at the time of pickup.
6. **LES'S RESPONSIBILITIES.** LES shall be responsible only for those services which it directly provides. LES assumes no responsibility for any persons, parties, or other contracting firms not under LES's direct supervision and control. LES shall not be responsible for loss, delay, or damage due to strike, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failure, explosion, acts of terrorism or war, other causes beyond LES's reasonable control, nor for ordinary wear & tear in the handling of materials.
7. **INSURANCE.** It is understood that LES is not an insurer. Insurance on exhibit materials, if any, shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide LES with a release of subrogation to the extent of any insurance settlement received.
8. **CLAIM(S) FOR LOSS.** Claims for loss or damage must be reported at show-site.
 - A. **PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between the EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment due to LES for its services, as an offset against the amount of any alleged loss or damage.
 - B. **MAXIMUM RECOVERY.** If found damaged LES's sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR's materials and EXHIBITOR's sole and exclusive remedy is limited to \$.50 per pound article with a maximum liability of \$100.00 per item, or \$1,500.00 per shipment.
9. **JURISDICTION.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OUR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS, TEXAS.
10. **INDEMNIFICATION.** EXHIBITOR agrees to indemnify, forever hold harmless and defend LES, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liability, judgments, and expenses (including but not limited to reasonable attorney's fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of, or contributed to, by any of the following:
 - EXHIBITOR's negligent supervision of any labor secured through LES, or the negligent supervision of such labor by any of EXHIBITOR's employees, agents, representative, customers, invitees and/or Exhibitor Appointed Contractor (EAC).
 - EXHIBITOR's negligence, willful misconduct, or deliberate act of EXHIBITOR's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractor (EAC) at the show or exposition to which this contract relates.
 - EXHIBITOR's violation of U.S.A. or Local ordinances or the violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.
 - EXHIBITOR's inclusion of illegal substances, hazardous materials or waste in any shipment placed with LES and for the violation of the representations and warranties made regarding hazardous materials made on the front of this Agreement.
11. **MISCELLANEOUS.** EXHIBITOR, as a material part of the consideration LES for material handling and transportation services, waives and releases all claims against LES, its employees, agents, officers, and directors, with respect to all matters for which LES has disclaimed liability pursuant to the provisions of this contract. The EXHIBITOR acknowledges that he or she has read this agreement, understands it and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or enforceability of any provision hereof shall not affect, modify, or impair the validity and enforceability of all provisions herein.

TERMS & CONDITIONS





ADVANCE WAREHOUSE

TO: _____
(EXHIBITOR NAME)

BOOTH # _____

Levy Exposition Services Inc.
c/o LIBERTY CFS NV, INC.
12340 E Northwest Hwy
Dallas, TX 75228

EVENT NAME:

ISRI Gulf Coast

NO. _____ # of _____ PCS.



ADVANCE WAREHOUSE

TO: _____
(EXHIBITOR NAME)

BOOTH # _____

Levy Exposition Services Inc.
c/o LIBERTY CFS NV, INC.
12340 E Northwest Hwy
Dallas, TX 75228

EVENT NAME:

ISRI Gulf Coast

NO. _____ # of _____ PCS.

The above labels are provided for your convenience.
Place one on each piece shipped to the ADVANCE WAREHOUSE.
If more labels are needed, copies are acceptable.



SHOW SITE

SHOW SITE

TO: _____
(EXHIBITOR NAME)

TO: _____
(EXHIBITOR NAME)

BOOTH # _____

BOOTH # _____

Hyatt Regency Dallas
c/o Levy Exposition Services Inc.
300 Reunion Blvd
Dallas, TX 75207

Hyatt Regency Dallas
c/o Levy Exposition Services Inc.
300 Reunion Blvd
Dallas, TX 75207

EVENT NAME:

ISRI Gulf Coast

EVENT NAME:

ISRI Gulf Coast

NO. _____ # of _____ PCS.

NO. _____ # of _____ PCS.

The above labels are provided for your convenience.
Place one on each piece shipped to the SHOW SITE.
If more labels are needed, copies are acceptable.



"Delivering Freedom®"



MOVE YOUR EXHIBIT WITH PEACE OF MIND

**THE FREIGHT & CUSTOMS PARTNER YOU CAN RELY ON
FULLY DEDICATED TO YOUR CONVENTION AND TRADE SHOW SUCCESS**

Putting service first and leveraging our 42 years of freight & customs experience



Transportation Services

- Ground Freight (LTL)
- Full Load
- International Freight Forwarding
- Customs Brokerage Services
- Exclusive Use Full Trailer



Customized Solutions

- Door to door service
- Catering to your specific needs
- Single point of contact
- 24/7 customer attention
- Committed to excellence

Dedicated to delivering safely and on time every time.

100% satisfaction guaranteed or your money back. That's the Liberty CFS promise.



**Call Toll Free 1-866-938-1092 or 1.905.338.3993 Fax: 1.905.338.1092
email: exhibitorservices@libertycfs.us - www.libertycfs.us**

LAS VEGAS | TORONTO





LibertyCFS NV, Inc.





*A Veteran Owned Company
Delivering Freedom*

exhibitorservices@libertycfs.us

www.libertycfs.us

Tel. (905) 338-3993 Fax: (905) 338-1092

FREIGHT & CUSTOMS ORDER FORM

| 1 | Please accept this form as authority for LibertyCFS NV, Inc. to provide the services listed below. A second form is required for additional events. | | |  <small>Adobe Acrobat Reader DC may be required for completion of form. Click image to download</small> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------|---|---------------------------------------|---|---|-----|------------------------|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---------------------|--|---------------------|
| | <input type="checkbox"/> Freight & Customs | <input type="checkbox"/> Freight Only | <input type="checkbox"/> Customs Only | <input type="checkbox"/> Return Only | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2a | PICK-UP LOCATION Company Name _____ Address1 _____ Address2 _____ City _____ State _____ ZipCode _____ Contact _____ Phone # _____ Email _____ IRS/Tax ID# _____ | | 3 DELIVERY TO ADDRESS Exhibiting Company Name _____ Booth # _____ Show Name _____ Address1 _____ Address2 _____ City _____ State _____ ZipCode _____ Onsite Contact _____ Cell Phone # _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2b | SERVICES P/U Date _____ From _____ To _____ Dlv Date _____ Hours _____ <input type="checkbox"/> Express <input type="checkbox"/> Economy LTL 7 - 10 Days <input type="checkbox"/> Int'l <input type="checkbox"/> Inside <input type="checkbox"/> Liftgate <input type="checkbox"/> Dock <input type="checkbox"/> Other _____ | | 4 RETURN TO <input type="checkbox"/> Check Box if the Return address is the same as 2a Shipper _____ Address1 _____ Address2 _____ City _____ State _____ ZipCode _____ Contact _____ Phone # _____ PU Date _____ Arrive by _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | PACKAGE INFO <input type="checkbox"/> Carton(s)/Box <input type="checkbox"/> Vinyl Case(s)/Color <input type="checkbox"/> Wooden Crate(s) <input type="checkbox"/> Trunk(s) / On Wheels <input type="checkbox"/> Skid(s) - to contain # _____ of pieces | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">PCS</th> <th style="width: 60%;">DIMENSIONS (L x H x W)</th> <th style="width: 30%;">WGT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td colspan="2" style="text-align: center;">TOTAL PIECES</td> <td style="text-align: center;">TOTAL WEIGHT</td> </tr> </tbody> </table> | | PCS | DIMENSIONS (L x H x W) | WGT | | | | | | | | | | | | | | | | | | | | | | TOTAL PIECES | | TOTAL WEIGHT |
| PCS | DIMENSIONS (L x H x W) | WGT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| TOTAL PIECES | | TOTAL WEIGHT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Declared Value for Carriage: The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds of that part of the shipment lost or damaged but not less than \$50.00 per shipment unless a value is declared below and applicable charges paid thereon. The liability of Carrier for loss/damage are subject to the terms and conditions. LibertyCFS NV, Inc charges 4% per \$1000, Min \$40. Exclusion: Does not include TV(s)/Monitor(s) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | DECLARED VALUE <input style="width: 150px;" type="text"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | PAYMENT Credit Card Information / Billing Address <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  Credit Card Number _____ Security Code _____ Exp. Date ____ / ____ I hereby authorize the use of this card for payment of services related to this Order Form. I understand that declined credit cards are subject to a 30% surcharge. Address _____ Signature _____ City _____ State _____ ZipCode _____ Phone _____ Email _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Comments: Include any additional comments that will be helpful for the movement of freight and contents

Print

Hyatt Regency Dallas • Reunion Tower • & 560 by Wolfgang Puck
300 Reunion Blvd E • Dallas, TX • 75207

Events & Exhibition Dock *(Receiving dock noted on map)*

LOADING DOCK RULES & EXPECTATIONS

- **Dock bays are for loading and unloading only**
- All drivers must leave contact information on dash/window *(forms below)*
- Trucks extending into street must include cones or other safety equipment to alert traffic
- No unattended staging overnight
- No unattended passenger vehicles
- Do not park on sidewalks
- Parking available after loading/unloading (see map)
- No smoking in loading area or within 25 ft of door



Call Security for all inquiries: (214) 712-7003

REQUEST FOR SET-UP BY NON-OFFICIAL CONTRACTOR

The unpacking, erection, assembling, dismantling, and packing of displays and equipment must be done by the correct type of labor. Levy Exposition Services Inc., the official contractor, will have skilled craftsmen available to assist Exhibitors. Arrangements for labor should be made through Levy Exposition Services in advance whenever possible. Official labor forms are included in the Exhibitor Service Manual.

Exceptions to the foregoing will be considered only in cases where permission has been requested in writing by the Exhibitor and **received by Levy Exposition Services Inc. no later than May 30, 2023.** Exceptions will be granted only if it will not interfere with or prejudice the orderly set-up, interim service, or dismantling of the Exposition. An exception will not be granted if it is inconsistent with the commitments made and obligations assumed by Management in any contract with service contractors or its lease with the **Hyatt Regency Dallas.** For services such as electrical, plumbing, telephone, drayage, rigging and booth cleaning, no exception will be made, and the contractor designated by Management will be used.

All agents representing the Exhibitor must be fully identified by the official Management badge. All agents or representatives who are performing services other than the Exhibitor's own employees must provide Levy Exposition Services with **Certificates of Insurance naming Levy Exposition Services Inc., ISRI Gulf Coast Region, ISRI Gulf Coast Region 2023 Summer Convention & Expo, and the Hyatt Regency Dallas as additional insured's by May 30, 2023.** These Certificates of Insurance must include public liability and property damage insurance for at least \$1,000,000, and workmen's compensation insurance in accordance with local law.

Exhibitors wishing to use a contractor other than Levy Exposition Services Inc. to set up and dismantle their exhibits must fill out this form and return to us no later than May 30, 2023. If this form and the certificate of insurance from the non-official contractor is not received by May 30, 2023, your non-official contractor will be allowed to supervise only. All labor must then be hired from Levy Exposition Services Inc. for installation and dismantle of the exhibit.

**ORIGINAL CERTIFICATES ONLY
PHOTOSTATS OR FACSIMILES WILL NOT BE ACCEPTED**

Name of Exhibiting Company: _____ Booth Number: _____

Contracting Company Name: _____

Contracting Company Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____ Fax: _____

Estimated Arrival at Show: _____ Number of Workers: _____

Authorized By: _____ Title: _____
(Sign & Print Name)

ACCESSIBLE STORAGE INFORMATION

Accessible storage will be available to you at this show. You must sign up for the service at the Levy Exposition Services Inc. desk and pick up your accessible storage labels. All freight received at the show will be delivered to your booth space first, and when properly labeled will be placed in accessible storage.

This is not an order form. This service must be ordered on site.

Accessible Storage is **NOT** Secured Storage.

NOTE: Accessible Storage items are not necessarily the first items returned to your booth at the close of the show.

Rates are for SET UP, STORAGE SPACE PER DAY, AND EACH TIME ACCESSED, and are as follows:

SET UP:

One time set up charge of \$100.00

STORAGE RATES:

(RATES ARE PER SQUARE FOOT INCREMENTS OR PORTION THEREOF PER DAY.)

| | | |
|-----------|-------------|----------|
| 0 - 25 | square feet | \$150.00 |
| 26 - 50 | square feet | \$200.00 |
| 51 - 100 | square feet | \$250.00 |
| 101 - 150 | square feet | \$300.00 |
| 151 - 200 | square feet | \$350.00 |

ACCESS RATES:

There is a 1/2 hour labor charge (minimum) each time items are placed into or removed from accessible storage. This charge will be applied at the corresponding rate for the time it is accessed.

LABOR RATES:

| | | |
|----------------------|--|-------------------|
| STRAIGHT TIME | 8:00 AM - 4:30 PM Monday to Friday | \$145.00 per Hour |
| OVER TIME | 4:30 PM - 8:00 AM Monday to Friday, All day Saturday and Sunday | \$199.00 per Hour |



2023
TRADE SHOW
KIT CATALOG

EFFECTIVE 3.1.2023

BLANC



Blanc Sofa

Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat

Bright White Leather
54"W x 35"D x 35"H



Blanc Chair

Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman

Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman

Bright White Leather
17"Square x 17"H

WHISPER



Whisper Sofa

White Leather
87"W x 37"D x 35"H



Whisper Loveseat

White Leather
61"W x 37"D x 35"H



Whisper Chair

White Leather
35"W x 37"D x 35"H

WHISPER



Whisper Bench Ottoman

White Leather
60"W x 24"D x 17"H



Whisper Square Ottoman

White Leather
40"Square x 17"H



Whisper Round Ottoman

White Leather
46"Round x 17"H

FUNCTION

Modular Seating Collection



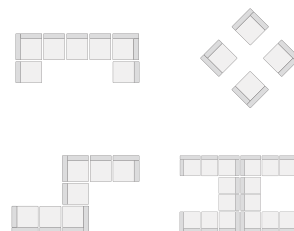
Function Armless Chair

White Leather
28"Square x 29"H



Function Corner

White Leather
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

Bright White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

Bright White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

Bright White Leather
30"W x 34"D x 19"H

CONTINENTAL

Modular Seating Collection



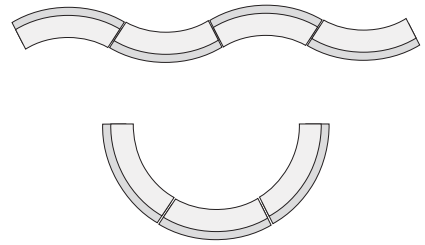
Continental Curved Bench

Bright White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

Bright White Leather
33"W x 19"D x 19"H



SOPHISTICATION

Modular Seating Collection



Sophistication Sofa

White Leather
72"W x 31"D x 48"H



Sophistication Loveseat

White Leather
48"W x 31"D x 48"H



Sophistication Chair

White Leather
24"W x 31"D x 48"H



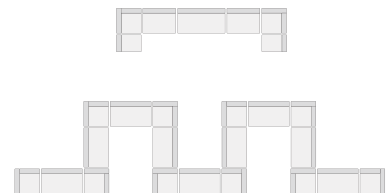
Sophistication Corner

White Leather
31"Square x 48"H



Sophistication Ottoman

White Leather
31"Square x 19"H



BOCA

Modular Seating Collection



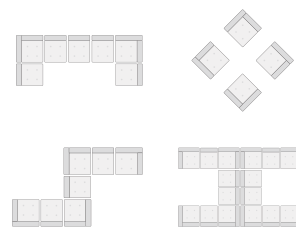
Boca Corner

Black Leather
22"W x 27"D x 30"H



Boca Armless

Black Leather
27"Square x 30"H



METRO



Metro Sofa

Black Leather
85"W x 35"D x 35"H



Metro Loveseat

Black Leather
60"W x 35"D x 35"H



Metro Chair

Black Leather
35"Square x 35"H



Metro Square Ottoman

Black Leather
40"Square x 17"H



Metro Bench Ottoman

Black Leather
60"W x 24"D x 17"H

SUAVE MIDNIGHT



Suave Midnight Sofa

Midnight Suede
77"W x 36"D x 33"H



Suave Midnight Loveseat

Midnight Suede
54"W x 36"D x 33"H



Suave Midnight Chair

Midnight Suede
32"W x 36"D x 33"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H
Also Available in Bench Ottoman
60"W x 24"D x 17"H

PARMA



Parma Sofa
Brown Leather
79"W x 37"D x 36"H



Parma Loveseat
Brown Leather
56"W x 37"D x 36"H



Parma Chair
Brown Leather
33"W x 37"D x 36"H



Parma Bench Ottoman
Brown Leather
60"W x 24"D x 17"H

MONTANA MOCHA



Montana Mocha Sofa
Mocha Tan Fabric
79"W x 35"D x 34"H



Montana Mocha Loveseat
Mocha Tan Fabric
57"W x 35"D x 34"H



Montana Mocha Chair
Mocha Tan Fabric
35"Square x 34"H

MADISON



Madison Sofa

Tan Fabric
86"W x 34"D x 34"H



Madison Chair

Tan Fabric
33"W x 34"D x 34"H



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottoman - Willow

Green Fabric
24"Square x 17"H



Madison Ottoman - Sand Dollar

Tan Fabric
24"Square x 17"H



Madison Ottoman - Apricot

Orange Fabric
24"Square x 17"H



Madison Ottoman - Sunflower

Yellow Fabric
24"Square x 17"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame with Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame with Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

EVOKE



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

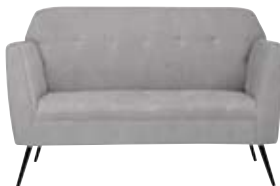
Coffee Resin Frame
18"Square x 18"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

STAGE CHAIRS



Midnight Stage Chair

Midnight Microfiber
25"W x 26"D x 37"H



Chamois Stage Chair

Beige Microfiber
25"W x 26"D x 37"H



Buckskin Stage Chair

Tan Microfiber
25"W x 26"D x 37"H

STAGE CHAIRS



Empire Chair

■ Black Leather
□ White Leather
28"W x 32"D x 32"H



Monarch Chair

Bright White Leather
28" Square x 30"H

OTTOMANS & BENCHES



Curved Bench

Continental White Leather
70"W x 26"D x 19"H



Square Ottoman

■ Metro Black Leather
□ Whisper White Leather
■ Grammercy Charcoal Leather
40" Square x 17"H



Bench Ottoman

■ Metro Black Leather
□ Whisper White Leather
■ Chandler Red Leather
■ Grammercy Charcoal Leather
■ Parma Brown Leather
60"W x 24"D x 17"H



Essentials Storage Ottoman

White Leather with Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included



Round Ottoman

■ Grammercy Charcoal Leather
□ Whisper White Leather
46" Round x 17"H



1/4 Round Ottoman

■ Grammercy Charcoal Leather
□ Whisper White Leather
34"W x 19"D x 17"H

OTTOMANS & BENCHES



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottomans

Left to Right: Willow, Sand Dollar, Apricot, Sunflower
24"Square x 17"H

BANQUETTES



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Whisper Banquette

White Leather
59"Round x 38"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)

TURNING BEDS



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Rubix Cube Ottomans

- | | |
|----------|-------|
| Cherry | Lemon |
| Cromwell | Lime |
| Grape | Mango |
- 18"Square x 18"H



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H



Whisper Cube Ottoman
White Leather
18"Square x 18"H



Metro Cube Ottoman
Black Leather
18"Square x 18"H



Essentials Turning Bed - Charged

Bright White Leather
96"W x 48"D x 25"H

**White slip cover available for black charging unit.
Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather
27" Square x 30"H

**Maximum of 4 daisy linked together per power source.*



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H

**Maximum of 4 daisy linked together per power source.*



Aspen Bar Table - Charged

White / Brushed Steel
72"W x 26"D x 42"H

**Maximum of 1 table per power source.*



Aspen Cocktail Table - Charged

White / Brushed Steel
48"W x 24"D x 18"H

**Maximum of 1 table per power source.*



White Conference Table - Charged

White
96"W x 43"D x 30"H

**Maximum of 1 table per power source.*



Patrice Table Chair - Charged

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



Tribeca Tables

End Table Wood/Black
24"W x 28"D x 22"H
Console Table Wood/Black
48"W x 18"D x 30"H
Cocktail Table Wood/Black
48"W x 28"D x 19"H



Novel Tables

End Table Satin Steel
15" Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Aria Tables Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"D x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H

OCCASIONAL TABLES



Fuze Tables

End Table Chrome/Zebrawood Laminate
24"Square x 23"H
Console Table Chrome/Zebrawood Laminate
60"W x 16"D x 34"H
Cocktail Table Chrome/Zebrawood Laminate
40"Square x 16"H



London Tables

End Table Chrome/Marble
24"Square x 23"H
Console Table Chrome/Marble
60"W x 16"D x 34"H
Cocktail Table Chrome/Marble
40"Square x 16"H



Brooklyn Tables

End Table Square - Chrome
22"Square x 20"H
End Table Round - Chrome
20"Round x 20"H
Cocktail Table Rectangle - Chrome
42"W x 24"D x 16"H
Cocktail Table Round - Chrome
30"Round x 16"H



Vivid Tables

End Table - Smoked Powder Coat Finish
26"Square x 21"H
Console Table - Smoked Powder Coat Finish
50"W x 24"D x 30"H
Cocktail Table - Smoked Powder Coat Finish
50"W x 24"D x 16"H



Rose Table

17"Round x 17"H



Zanzibar Table

17"Square



Cube End Tables

■ Black 24"
□ White 24"
24"Square x 21"H



Cube Cocktail Tables

■ Black 24"
□ White 24"
24"Square x 16"H



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

BARS & BAR BACKS



VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit
72"W x 24"D x 42"H(Bar)
13"D x 18"H (Shelf)
*Includes remote control



VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit
48"W x 24"D x 42"H(Bar)
13"D x 18"H (Shelf)
*Includes remote control



Bar

■ Black with 2 shelves in back
□ White with 2 shelves in back
48"W x 16"D x 42"H



Blox Bar Back

Walnut/Brushed Metal
30"W x 16"D x 86"H
Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
□ White
44"W x 12"D x 79"H
13"W x 14"H (Inside Shelf)

STOOLS



Vienna Stool

■ Gray Acrylic
■ Orange Acrylic
■ Teal Acrylic
17"Square x 39"H



Criss Cross Bar Stool

■ Espresso Leather
□ White Leather
15"W x 19"D x 41"H



Colin Stool

Natural Maple
20"W x 19"D x 46"H



Silk Back Bar Stool

■ Black ■ Green
□ White ■ Purple
■ Blue ■ Red
17"W x 18"D x 42"H



Euro Bar Stool

Black
22"W x 24"D x 42"H



Hourglass Bar Stool

■ Black
□ White
18"W x 20"D x 43"H



Equino Stool

■ Black
□ White
15"W x 13"D x 35"H

STOOLS



Clara Stool
White
17"W x 21"D x 41"H



Marcus Bar Stool
Steel
17" Square (at footbase) x 29"H



Regal Stool
Brown Leather
19"W x 24"D x 45"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFE CHAIRS



Vienna Chair
Gray Acrylic
Orange Acrylic
Teal Acrylic
21" Square x 32"H



Silk Back Chair
Black
White
Blue
Green
Purple
Red
17"W x 18"D x 34"H

CAFÉ CHAIRS



Clara Chair
White
18"W x 21"D x 34"H



Leslie Chair
White
17"W x 21"D x 31"H



Criss Cross Chair
■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair
Steel
17"Square x 33"H



Caprice Chair
Black
25"W x 24"D x 32"H



Comet Chair
Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Regal Dining Chair
Brown Leather
19"W x 23"D x 38"H



Sonic Chair
Black
20"W x 21"D x 32"H



Nexus Chair
White
19"W x 22"D x 32"H

CAFÉ CHAIRS



Colin Chair
Natural Maple
22"W x 19"D x 33"H

BAR TABLES



Euro Bar Table
Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table
Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H



City Bar Table
Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table
Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table
White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Round Bar Table
White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H

BAR TABLES



Fuze Bar Table
Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table
White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table
White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table Red
Red/Chrome
24"Square x 42"H



Spectrum Bar Table Blue
Blue/Chrome
24"Square x 42"H



Spectrum Bar Table Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table Green
Green/Chrome
24"Square x 42"H



Zinc Bar Table
Chrome
24"Round x 42"H

BAR TABLES



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H

CAFÉ TABLES



Fuze Café Table
Zebrawood Laminate/Chrome
36"Square x 30"H



Blanco Square Café Table
White/Chrome Rectangle
24"Square x 30"H



Blanco Rectangle Café Table
White/Chrome Rectangle
72"W x 24"D x 30"H



Spectrum Café Table Red
Red/Chrome
24"Square x 30"H



Spectrum Café Table Blue
Blue/Chrome
24"Square x 30"H



Spectrum Café Table Purple
Purple/Chrome
24"Square x 30"H



Spectrum Café Table Green
Green/Chrome
24"Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair Armless

Black
21"W x 24"D x 39"H



Enterprise High Back Conference Chair

Black Fabric
25"W x 27"D x 45"H



Enterprise Mid Back Conference Chair

Black Fabric
24"W x 26"D x 39"H



Enterprise Guest Chair

Black Fabric
25"W x 27"D x 37"H

OFFICE SEATING



Goal Drafting Stool

Black
25"W x 24"D x 48"H



Goal Drafting Stool Armless

Black
21"W x 24"D x 48"H

CONFERENCE TABLES



Conference Table Round

■ Black
■ Mahogany
42"Round x 29"H



**Command 6'
Conference Table**

■ Black
■ Sirona
□ White
72"W x 36"D x 31"H



**Command 8'
Conference Table**

■ Black
■ Sirona
□ White
96"W x 48"D x 31"H



**Command 10'
Conference Table**

■ Black
■ Sirona
□ White
120"W x 48"D x 31"H

OFFICE FURNITURE



Computer Kiosk

☒ Black
☐ White
 24" Square x 42"H



Black Credenza

Black
 60"W x 20"D x 29"H



Black Double Pedestal Desk

Black
 60"W x 30"D x 29"H



5 Shelf Bookcase

☒ Black
☒ Mahogany
 36"W x 12"D x 72"H



Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers
 66"W x 20"D x 29"H



Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers
 72"W x 36"D x 29"H



Genoa Storage Credenza

Mahogany 2 Filing Cabinets
 2-Drawers-Inside Shelves
 66"W x 20"D x 29"H

OFFICE FURNITURE



Vivid Café Table Square

Clear Glass/Smoked Powder Coat Finish
42"Square x 30"H



Vivid Café Table Rectangle

Clear Glass/Smoked Powder Coat Finish
60"W x 36"D x 30"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42"Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table

Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black (Pictured)
36"W x 18"D x 27"H
Black (Not Pictured)
36"W x 20"D x 29"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



Display Pedestals 42"

- Black
14"Square x 42"H
- Black
24"Square x 42"H
- Black
18"Square x 42"H
- White
14"Square x 42"H



Display Pedestals 36"

- Black
14"Square x 36"H
- Black
24"Square x 36"H
- White
14"Square x 36"H
- White
24"Square x 36"H



Display Pedestals 30"

- Black
14"Square x 30"H
- Black
24"Square x 30"H
- Black
18"Square x 30"H
- White
14"Square x 30"H



Locking Pedestal

- Black
24"Square x 42"H
- White



Fuze Pedestal

- Zebrawood Laminate/Chrome
16"Square x 44"H



London Pedestal

- Marble/Chrome
16"Square x 44"H

MISCELLANEOUS ITEMS



Stanchion
Chrome
41"H
Stanchion Rope
Red Velour
6'L



Nero Literature Rack
Black
15"W x 12"D x 54"H



Argento Literature Rack
Aluminum
15"W x 12"D x 54"H



Alto Literature Rack
Black/Metal
11"W x 10"D x 57"H



Compact Refrigerator
Black 4 Cu Ft
21"W x 22"D x 32"H

LIGHTING



Silo Grey Lamps
Table Lamp
25"H
Floor Lamp
70"H



Silo White Lamps
Table Lamp
25"H
Floor Lamp
70"H



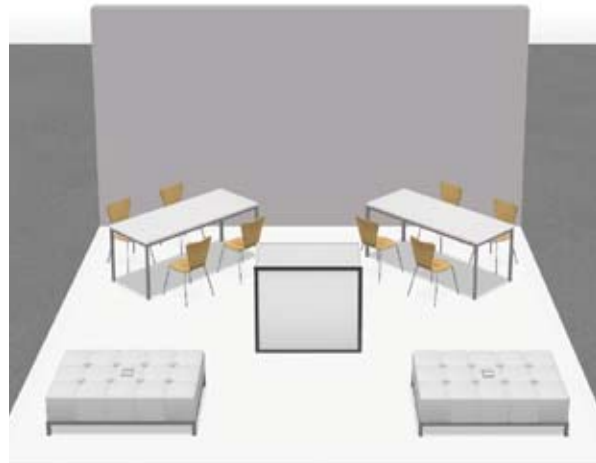
Neutrino Floor Lamp
Steel
67"H

DESIGN YOUR BOOTH SPACE *YOUR WAY*



20x20 Booth Footprint

Blanc Loveseat • Blanc Chair • Blanc Cube Ottoman
 Brooklyn Round End Table • Brooklyn Cocktail Table
 Aspen Bar Table - Charged • Nexus Stool
 VIP Glow Bar 6' • Argento Literature Rack



20x20 Booth Footprint

Aspen Dining Table • Colin Chair
 Lincoln Bench - Charged • VIP Glow Bar 4'



10x10 Booth Footprint

Niko Chair • Novel End Table • Fuze Pedestal
 30" Round Bar Table With Tulip Base - White • Vienna Stool



20x10 Booth Footprint

Chandler Loveseat • Brushed Steel Lamp
 Continental Curved Bench • Rose Table
 Aria End Table - White • London Console Table







2023 Trade Show Order Form

AFR Sales Representative: Diana Gonzalez | Angie Carlson

Email/Fax: dgonzalez@rentfurniture.com | acarlson@rentfurniture.com

TRADE SHOW INFORMATION

| | | | | | |
|------------------|--|-----------------------|--|------|--|
| Show Name | ISRI Gulf Coast Region 2023 Summer Convention & Expo | Company Name | | | |
| Show Dates | June 20 - 23, 2023 | Onsite Contact Name | | | |
| Venue Name | Hyatt Regency Dallas | Onsite Contact Cell # | | | |
| Venue Address | 300 Reunion Blvd. | Delivery Date | | Time | |
| | Dallas, TX 75207 | Pickup Date | | Time | |
| Booth # and Name | | Show Contractor | | | |

All Furniture Subject to Availability

Terms & Conditions: **Payments:** 100% payment due prior to delivery to secure the order unless credit approved with AFR. You may be subject to additional charges by the drayage company for moving the furniture from the loading dock to the exhibit space. Please check your Exhibitor Manual.
Cancellation Fee: If cancelled within 3 days prior to delivery, a 100% charge will be applied.
Late Fee: All orders received within 14 days of the show opening will receive at 25% late fee. Show site orders will be based on availability and charged a 30% late fee.
Confirmation: Please email your sales team if you do not receive confirmation within 1-2 days of submitting this order form.

| Item Number | Weight | | Dimensions | Standard | | Qty. | Total |
|-------------------------|----------|--|--------------------|----------|--|------|-------|
| Blanc (Pg. 2) | | | | | | | |
| 18228-0847 | 100 lbs. | Blanc Bright White Leather Sofa | 75"W x 35"D x 35"H | \$814.00 | | \$ | - |
| 18167-0614 | 90 lbs. | Blanc Bright White Leather Loveseat | 54"W x 35"D x 35"H | \$777.00 | | \$ | - |
| 18284-0834 | 75 lbs. | Blanc Bright White Leather Chair | 33"W x 35"D x 35"H | \$649.00 | | \$ | - |
| 18024-0072 | 40 lbs. | Blanc Bright White Leather Bench Ottoman | 48"W x 24"D x 18"H | \$390.00 | | \$ | - |
| 18184-0274 | 15 lbs. | Blanc Bright White Leather Cube Ottoman | 17"Square | \$136.00 | | \$ | - |
| Whisper (Pg. 2 & 3) | | | | | | | |
| 18228-0607 | 115 lbs. | Whisper White Leather Sofa | 87"W x 37"D x 35"H | \$777.00 | | \$ | - |
| 18167-0471 | 90 lbs. | Whisper White Leather Loveseat | 61"W x 37"D x 35"H | \$745.00 | | \$ | - |
| 18284-0487 | 60 lbs. | Whisper White Leather Chair | 35"W x 37"D x 35"H | \$618.00 | | \$ | - |
| 18024-0003 | 43 lbs. | Whisper White Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| 18184-0034 | 65 lbs. | Whisper White Leather Square Ottoman | 40"Square x 17"H | \$345.00 | | \$ | - |
| 18184-0038 | 64 lbs. | Whisper White Leather Round Ottoman | 46"Round x 17"H | \$345.00 | | \$ | - |
| Function (Pg. 3) | | | | | | | |
| 18284-0554 | 38 lbs. | Function Bright White Leather Armless Chair | 28"Square x 29"H | \$415.00 | | \$ | - |
| 18066-0016 | 27 lbs. | Function Bright White Leather Corner | 28"Square x 29"H | \$446.00 | | \$ | - |
| Continental (Pg. 3 & 4) | | | | | | | |
| 18303-0006 | 105 lbs. | Continental Bright White Leather Curved Loveseat | 82"W x 34"D x 31"H | \$802.00 | | \$ | - |
| 18304-0002 | 105 lbs. | Continental Bright White Leather Reverse Curved Loveseat | 72"W x 34"D x 31"H | \$777.00 | | \$ | - |
| 18296-0006 | 35 lbs. | Continental Bright White Leather Wedge Ottoman | 30"W x 34"D x 19"H | \$345.00 | | \$ | - |
| 18184-0283 | 75 lbs. | Continental Bright White Leather Curved Bench | 70"W x 26"D x 19"H | \$407.00 | | \$ | - |
| 18184-0284 | 30 lbs. | Continental Bright White Leather Half Moon Ottoman | 33"W x 19"D x 19"H | \$345.00 | | \$ | - |
| Sophistication (Pg. 4) | | | | | | | |
| 18228-0674 | 100 lbs. | Sophistication White Leather Sofa | 72"W x 31"D x 48"H | \$802.00 | | \$ | - |
| 18167-0466 | 90 lbs. | Sophistication White Leather Loveseat | 48"W x 31"D x 48"H | \$542.00 | | \$ | - |
| 18284-0563 | 60 lbs. | Sophistication White Leather Chair | 27"W x 31"D x 48"H | \$407.00 | | \$ | - |
| 18066-0017 | 60 lbs. | Sophistication White Leather Corner | 31"Square x 48"H | \$407.00 | | \$ | - |
| 18184-0130 | 40 lbs. | Sophistication White Leather Ottoman | 31"Square x 19"H | \$306.00 | | \$ | - |
| Boca (Pg. 5) | | | | | | | |
| 18066-0026 | 38 lbs. | Boca Black Leather Corner | 27"W x 27"D x 30"H | \$446.00 | | \$ | - |
| 18284-0786 | 28 lbs. | Boca Black Leather Armless | 22"W x 27"D x 30"H | \$415.00 | | \$ | - |
| Metro (Pg. 5) | | | | | | | |
| 18228-0602 | 110 lbs. | Metro Black Leather Sofa | 85"W x 35"D x 35"H | \$669.00 | | \$ | - |
| 18167-0467 | 90 lbs. | Metro Black Leather Loveseat | 60"W x 35"D x 35"H | \$644.00 | | \$ | - |
| 18284-0482 | 75 lbs. | Metro Black Leather Chair | 35"Square x 35"H | \$503.00 | | \$ | - |
| 18184-0179 | 65 lbs. | Metro Black Leather Square Ottoman | 40"Square x 17"H | \$345.00 | | \$ | - |
| 18024-0008 | 43 lbs. | Metro Black Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| Suave Midnight (Pg. 6) | | | | | | | |
| 18228-0085 | 105 lbs. | Suave Midnight Sofa | 77"W x 36"D x 33"H | \$586.00 | | \$ | - |
| 18167-0069 | 80 lbs. | Suave Midnight Loveseat | 54"W x 36"D x 33"H | \$509.00 | | \$ | - |
| 18284-0151 | 65 lbs. | Suave Midnight Chair | 32"W x 36"D x 33"H | \$382.00 | | \$ | - |
| Grammercy (Pg. 6) | | | | | | | |
| 18228-0605 | 90 lbs. | Grammercy Charcoal Leather Sofa | 82"W x 36"D x 36"H | \$745.00 | | \$ | - |
| 18167-0469 | 90 lbs. | Grammercy Charcoal Leather Loveseat | 57"W x 36"D x 36"H | \$649.00 | | \$ | - |
| 18284-0485 | 40 lbs. | Grammercy Charcoal Leather Chair | 28"W x 36"D x 36"H | \$415.00 | | \$ | - |
| 18066-0015 | 51 lbs. | Grammercy Charcoal Leather Corner | 36"Square x 36"H | \$478.00 | | \$ | - |
| 18184-0036 | 64 lbs. | Grammercy Charcoal Leather Round Ottoman | 46"Round x 17"H | \$345.00 | | \$ | - |
| 18184-0033 | 65 lbs. | Grammercy Charcoal Leather Square Ottoman | 40"Square x 17"H | \$345.00 | | \$ | - |
| Parma (Pg. 7) | | | | | | | |
| 18228-0789 | 100 lbs. | Parma Brown Leather Sofa | 79"W x 37"D x 36"H | \$669.00 | | \$ | - |
| 18167-0577 | 90 lbs. | Parma Brown Leather Loveseat | 56"W x 37"D x 36"H | \$644.00 | | \$ | - |
| 18284-0710 | 75 lbs. | Parma Brown Leather Chair | 33"W x 37"D x 36"H | \$503.00 | | \$ | - |
| 18024-0061 | 43 lbs. | Parma Brown Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| Montana Mocha (Pg. 7) | | | | | | | |
| 18228-0784 | 100 lbs. | Montana Mocha Sofa | 79"W x 35"D x 34"H | \$630.00 | | \$ | - |
| 18167-0573 | 90 lbs. | Montana Mocha Loveseat | 57"W x 35"D x 34"H | \$554.00 | | \$ | - |
| 18284-0704 | 75 lbs. | Montana Mocha Chair | 35"Square x 34"H | \$427.00 | | \$ | - |
| Madison (Pg. 8) | | | | | | | |
| 18228-0823 | 100 lbs. | Madison Sofa | 86"W x 34"D x 34"H | \$777.00 | | \$ | - |

| | | | | | | | |
|------------------------------------|----------|--|----------------------|------------|--|----|---|
| 18284-0794 | 75 lbs. | Madison Chair | 33"Wx 34"D x 34"H | \$453.00 | | \$ | - |
| 18184-0256 | 35 lbs. | Madison Sky Bench | 4"W x 24"D x 17"H | \$319.00 | | \$ | - |
| 18184-0252 | 20 lbs. | Madison Ottoman - Willow | 24"Square x 17"H | \$204.00 | | \$ | - |
| 18184-0253 | 20 lbs. | Madison Ottoman - Sand Dollar | 24"Square x 17"H | \$204.00 | | \$ | - |
| 18184-0254 | 20 lbs. | Madison Ottoman - Apricot | 24"Square x 17"H | \$204.00 | | \$ | - |
| 18184-0255 | 20 lbs. | Madison Ottoman - Sunflower | 24"Square x 17"H | \$204.00 | | \$ | - |
| Chandler (Pg. 9) | | | | | | | |
| 18228-0795 | 100 lbs. | Chandler Red Leather Sofa | 76"W x 37"D x 35"H | \$669.00 | | \$ | - |
| 18167-0581 | 90 lbs. | Chandler Red Leather Loveseat | 53"W x 37"D x 35"H | \$644.00 | | \$ | - |
| 18284-0717 | 75 lbs. | Chandler Red Leather Chair | 31"W x 37"D x 35"H | \$503.00 | | \$ | - |
| 18024-0062 | 43 lbs. | Chandler Red Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| Evoke (Pg. 9 & 10) | | | | | | | |
| 13229-0007 | 80 lbs. | Evoke Sofa | 81"W x 35"D x 27"H | \$1,011.00 | | \$ | - |
| 13041-0015 | 40 lbs. | Evoke Chair | 33"W x 35"D x 27"H | \$542.00 | | \$ | - |
| 13054-0011 | 20 lbs. | Evoke Cocktail Table | 48"W x 24"D x 18"H | \$345.00 | | \$ | - |
| 13110-0009 | 20 lbs. | Evoke End Table | 24"W x 28"D x 25"H | \$306.00 | | \$ | - |
| 13110-0008 | 10 lbs. | Evoke Cube Table | 18"Square | \$217.00 | | \$ | - |
| Niko (Pg. 10) | | | | | | | |
| 18228-0858 | 100 lbs. | Niko Sofa | 81"W x 30"D x 38"H | \$828.00 | | \$ | - |
| 18167-0622 | 85 lbs. | Niko Loveseat | 58"W x 30"D x 38"H | \$757.00 | | \$ | - |
| 18284-0856 | 70 lbs. | Niko Chair | 31"W x 30"D x 38"H | \$630.00 | | \$ | - |
| Stage Chairs (Pg. 10 & 11) | | | | | | | |
| 18284-0478 | 29 lbs. | Midnight Stage Chair | 25"W x 26"D x 37"H | \$249.00 | | \$ | - |
| 18284-0477 | 29 lbs. | Chamois Stage Chair | 25"W x 26"D x 37"H | \$249.00 | | \$ | - |
| 18284-0476 | 29 lbs. | Buckskin Stage Chair | 25"W x 26"D x 37"H | \$249.00 | | \$ | - |
| 18284-0621 | 80 lbs. | Empire Chair - Black Leather | 28"W x 32"D x 32"H | \$446.00 | | \$ | - |
| 18284-0564 | 80 lbs. | Empire Chair - White Leather | 28"W x 32"D x 32"H | \$446.00 | | \$ | - |
| 18284-0785 | 24 lbs. | Monarch Chair | 28"Square x 30"H | \$285.00 | | \$ | - |
| Ottomans & Benches (Pg. 11 & 12) | | | | | | | |
| 18184-0283 | 75 lbs. | Continental Bright White Leather Curved Bench | 70"W x 26"D x 19"H | \$407.00 | | \$ | - |
| 18184-0179 | 65 lbs. | Metro Black Leather Square Ottoman | 40"Square x 17"H | \$345.00 | | \$ | - |
| 18184-0034 | 65 lbs. | Whisper White Leather Square Ottoman | 40"Square x 17"H | \$345.00 | | \$ | - |
| 18184-0033 | 65 lbs. | Grammercy Charcoal Leather Square Ottoman | 40"Square x 17"H | \$345.00 | | \$ | - |
| 18024-0008 | 43 lbs. | Metro Black Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| 18024-0003 | 43 lbs. | Whisper White Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| 18024-0062 | 43 lbs. | Chandler Red Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| 18024-0002 | 43 lbs. | Grammercy Charcoal Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| 18024-0061 | 43 lbs. | Parma Brown Leather Bench Ottoman | 60"W x 24"D x 17"H | \$345.00 | | \$ | - |
| 18184-0192 | 70 lbs. | Essentials Storage Ottoman | 48"W x 24"D x 20"H | \$478.00 | | \$ | - |
| 18184-0036 | 64 lbs. | Grammercy Charcoal Leather Round Ottoman | 46"Round x 17"H | \$345.00 | | \$ | - |
| 18184-0038 | 64 lbs. | Whisper White Leather Round Ottoman | 46"Round x 17"H | \$345.00 | | \$ | - |
| 18184-0028 | 15 lbs. | Grammercy Charcoal Leather 1/4 Round Ottoman | 34"W x 19"D x 17"H | \$212.00 | | \$ | - |
| 18184-0030 | 15 lbs. | Whisper White Leather White 1/4 Round Ottoman | 34"W x 19"D x 17"H | \$212.00 | | \$ | - |
| 18184-0256 | 35 lbs. | Madison Sky Bench | 4"W x 24"D x 17"H | \$319.00 | | \$ | - |
| 18184-0252 | 20 lbs. | Madison Ottoman - Willow | 24"Square x 17"H | \$204.00 | | \$ | - |
| 18184-0253 | 20 lbs. | Madison Ottoman - Sand Dollar | 24"Square x 17"H | \$204.00 | | \$ | - |
| 18184-0254 | 20 lbs. | Madison Ottoman - Apricot | 24"Square x 17"H | \$204.00 | | \$ | - |
| 18184-0255 | 20 lbs. | Madison Ottoman - Sunflower | 24"Square x 17"H | \$204.00 | | \$ | - |
| Banquettes & Turning Beds (Pg. 12) | | | | | | | |
| 18011-0011 | 185 lbs. | Essentials White Leather Banquette (2 pcs) | 60"Round x 48"H | \$1,011.00 | | \$ | - |
| 18011-0001 | 130 lbs. | Whisper White Leather Banquette (2 pcs) | 59"Round x 38"H | \$1,011.00 | | \$ | - |
| 18011-0002 | 130 lbs. | Grammercy Charcoal Leather Banquette (2 pcs) | 59"Round x 38"H | \$1,011.00 | | \$ | - |
| 02082-0033 | 200 lbs. | Essentials White Leather Turning Bed | 96"W x 48"D x 34"H | \$1,215.00 | | \$ | - |
| Cube Ottomans (Pg. 13) | | | | | | | |
| 18184-0294 | 10 lbs. | Rubix Cube - Cherry | 17"Square x 18"H | \$139.00 | | \$ | - |
| 18184-0295 | 10 lbs. | Rubix Cube - Cromwell | 17"Square x 18"H | \$139.00 | | \$ | - |
| 18184-0296 | 10 lbs. | Rubix Cube - Grape | 17"Square x 18"H | \$139.00 | | \$ | - |
| 18184-0293 | 10 lbs. | Rubix Cube - Lemon | 17"Square x 18"H | \$139.00 | | \$ | - |
| 18184-0297 | 10 lbs. | Rubix Cube - Lime | 17"Square x 18"H | \$139.00 | | \$ | - |
| 18184-0298 | 10 lbs. | Rubix Cube - Mango | 17"Square x 18"H | \$139.00 | | \$ | - |
| 18184-0274 | 15 lbs | Blanc Bright White Leather Cube | 17"Square x 17"H | \$136.00 | | \$ | - |
| 18184-0129 | 15 lbs. | Whisper White Leather Cube Ottoman | 18"Square x 18"H | \$136.00 | | \$ | - |
| 18184-0128 | 15 lbs. | Metro Black Leather Cube Ottoman | 18"Square x 18"H | \$136.00 | | \$ | - |
| Charged (Pg. 14) | | | | | | | |
| 22100-0001 | 192 lbs. | Essentials Turning Bed w/Charging Station Insert | 96"W x 48"D x 19"H | \$1,348.00 | | \$ | - |
| 22051-0001 | 40 lbs. | Boca Bright White Corner - Charged | 27"W x 27"D x 30"H | \$509.00 | | \$ | - |
| 22050-0001 | 40 lbs. | Boca Bright White Armless - Charged | 22"W x 27"D x 30"H | \$471.00 | | \$ | - |
| 22001-0001 | 80 lbs. | Aspen Bar Table - Charged | 72"W x 26"D x 42"H | \$789.00 | | \$ | - |
| 22002-0002 | 55 lbs. | Aspen Cocktail Table - Charged | 48"W x 24"D x 18"H | \$446.00 | | \$ | - |
| 22200-0001 | 230 lbs. | White Conference Table - Charged | 96"W x 43"D x 30"H | \$1,062.00 | | \$ | - |
| 18284-0861 | 52 lbs. | Patrice Tablet Chair | 28"W x 30.5"D x 31"H | \$491.00 | | \$ | - |
| 22052-0001 | 60 lbs. | Lincoln Bench - Charged | 59"W x 39"D x 17"H | \$745.00 | | \$ | - |
| Occasional Tables (Pg. 15 & 16) | | | | | | | |
| 12107-0008 | 30 lbs. | Tribeca End Table | 24"W x 28"D x 22"H | \$242.00 | | \$ | - |
| 12230-0005 | 40 lbs. | Tribeca Console Table | 48"W x 18"D x 30"H | \$269.00 | | \$ | - |
| 12055-0008 | 50 lbs. | Tribeca Cocktail Table | 48"W x 28"D x 19"H | \$255.00 | | \$ | - |
| 18024-0010 | 30 lbs. | Novel End Table | 15"Square x 16"H | \$306.00 | | \$ | - |
| 18024-0011 | 50 lbs. | Novel Cocktail Table | 46"W x 15"D x 16"H | \$345.00 | | \$ | - |
| 99-12304-05 | 10 lbs. | Aria Red End Table | 24"W x 20"D x 22"H | \$242.00 | | \$ | - |
| 99-12050-05 | 20 lbs. | Aria Red Cocktail Table | 44"W x 20"D x 18"H | \$255.00 | | \$ | - |
| 99-12304-03 | 10 lbs. | Aria Green End Table | 24"W x 20"D x 22"H | \$242.00 | | \$ | - |
| 99-12050-03 | 20 lbs. | Aria Green Cocktail Table | 44"W x 20"D x 18"H | \$255.00 | | \$ | - |

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|--------------------------------|----------|----------------------------------|--------------------|----------|--|--|----|---|
| 99-12304-06 | 10 lbs. | Aria Blue End Table | 24"W x 20"D x 22"H | \$242.00 | | | \$ | - |
| 99-12050-06 | 20 lbs. | Aria Blue Cocktail Table | 44"W x 20"D x 18"H | \$255.00 | | | \$ | - |
| 99-12304-04 | 10 lbs. | Aria Purple End Table | 24"W x 20"D x 22"H | \$242.00 | | | \$ | - |
| 99-12050-04 | 20 lbs. | Aria Purple Cocktail Table | 44"W x 20"D x 18"H | \$255.00 | | | \$ | - |
| 99-12304-01 | 10 lbs. | Aria White End Table | 24"W x 20"D x 22"H | \$242.00 | | | \$ | - |
| 99-12305-01 | 35 lbs. | Aria White Console Table | 44"W x 20"D x 30"H | \$269.00 | | | \$ | - |
| 99-12050-01 | 20 lbs. | Aria White Cocktail Table | 44"W x 20"D x 18"H | \$255.00 | | | \$ | - |
| 99-12304-02 | 10 lbs. | Aria Charcoal End Table | 24"W x 20"D x 22"H | \$242.00 | | | \$ | - |
| 99-12305-02 | 35 lbs. | Aria Charcoal Console Table | 44"W x 20"D x 30"H | \$269.00 | | | \$ | - |
| 99-12050-02 | 20 lbs. | Aria Charcoal Cocktail Table | 44"W x 20"D x 18"H | \$255.00 | | | \$ | - |
| 12107-0512 | 27 lbs. | Fuze End Table | 24"Square x 23"H | \$262.00 | | | \$ | - |
| 12230-0116 | 49 lbs. | Fuze Console Table | 60"W x 16"D x 34"H | \$319.00 | | | \$ | - |
| 12055-0453 | 55 lbs. | Fuze Cocktail Table | 40"Square x 16"H | \$294.00 | | | \$ | - |
| 12107-0493 | 27 lbs. | London End Table | 24"Square x 23"H | \$262.00 | | | \$ | - |
| 12230-0110 | 49 lbs. | London Console Table | 60"W x 16"D x 34"H | \$319.00 | | | \$ | - |
| 12055-0428 | 55 lbs. | London Cocktail Table | 40"Square x 16"H | \$294.00 | | | \$ | - |
| 12107-0494 | 21 lbs. | Brooklyn II Square End Table | 22"W x 22"D x 20"H | \$224.00 | | | \$ | - |
| 12107-0495 | 15 lbs. | Brooklyn II Round End Table | 20"Round X 20"H | \$224.00 | | | \$ | - |
| 12055-0429 | 35 lbs. | Brooklyn II Rect Cocktail Table | 42"W x 24"D x 16"H | \$249.00 | | | \$ | - |
| 12055-0430 | 25 lbs. | Brooklyn II Round Cocktail Table | 30"Round X 16"H | \$249.00 | | | \$ | - |
| 12107-0282 | 35 lbs. | Vivid End Table | 26"Square x 21"H | \$242.00 | | | \$ | - |
| 12230-0081 | 62 lbs. | Vivid Console Table | 50"W x 24"D x 30"H | \$269.00 | | | \$ | - |
| 12055-0273 | 50 lbs. | Vivid Cocktail Table | 50"W x 24"D x 16"H | \$255.00 | | | \$ | - |
| 12003-0038 | 15 lbs. | Rose Table | 17"Round x 17"H | \$269.00 | | | \$ | - |
| 12003-0039 | 20 lbs. | Zanzibar Table | 17"Square | \$269.00 | | | \$ | - |
| 12107-0296 | 50 lbs. | 24" Cube End Table - Black | 24"Square x 21"H | \$249.00 | | | \$ | - |
| 12107-0297 | 55 lbs. | 24" Cube End Table - White | 24"Square x 21"H | \$249.00 | | | \$ | - |
| 12055-0285 | 40 lbs. | 24" Cube Cocktail Table - Black | 24"Square x 16"H | \$242.00 | | | \$ | - |
| 12055-0286 | 40 lbs. | 24" Cube Cocktail Table - White | 24"Square x 16"H | \$242.00 | | | \$ | - |
| 12107-0467 | 13 lbs. | Hylton Tablet Table | 18"W x 12"D x 28"H | \$217.00 | | | \$ | - |
| Bars & Bar Backs (Pg. 17) | | | | | | | | |
| 05012-0076 | 185 lbs. | VIP Glow Bar 6' | 72"W x 24"D x 42"H | \$884.00 | | | \$ | - |
| 05012-0075 | 130 lbs. | VIP Glow Bar 4' | 48"W x 24"D x 42"H | \$745.00 | | | \$ | - |
| 05012-0053 | 70 lbs. | Black Bar - 2 Shelf | 48"W x 16"D x 42"H | \$407.00 | | | \$ | - |
| 05012-0054 | 70 lbs. | White Bar - 2 Shelf | 48"W x 16"D x 42"H | \$407.00 | | | \$ | - |
| 12112-0010 | 60 lbs. | Blox Bar Back | 30"W x 16"D x 86"H | \$509.00 | | | \$ | - |
| 05001-0017 | 150 lbs. | Piazza Bar Back - Black | 44"W x 12"D x 80"H | \$478.00 | | | \$ | - |
| 05001-0018 | 150 lbs. | Piazza Bar Back - White | 44"W x 12"D x 80"H | \$478.00 | | | \$ | - |
| Bar Stools (Pg. 18 & 19) | | | | | | | | |
| 05237-0264 | 15 lbs. | Vienna Stool - Gray | 17"Square x 39"H | \$255.00 | | | \$ | - |
| 05237-0263 | 15 lbs. | Vienna Stool - Orange | 17"Square x 39"H | \$255.00 | | | \$ | - |
| 05237-0262 | 15 lbs. | Vienna Stool - Teal | 17"Square x 39"H | \$255.00 | | | \$ | - |
| 05237-0038 | 15 lbs. | Criss Cross Bar Stool - Espresso | 15"W x 19"D x 41"H | \$229.00 | | | \$ | - |
| 05237-0039 | 15 lbs. | Criss Cross Bar Stool - White | 15"W x 19"D x 41"H | \$229.00 | | | \$ | - |
| 05237-0305 | 17 lbs. | Colin Stool | 20"W x 19"D x 46"H | \$192.00 | | | \$ | - |
| 99-05237-01 | 20 lbs. | Silk Back Bar Stool - Black | 17"W x 18"D x 42"H | \$217.00 | | | \$ | - |
| 99-05237-02 | 20 lbs. | Silk Back Bar Stool - White | 17"W x 18"D x 42"H | \$217.00 | | | \$ | - |
| 99-05237-06 | 20 lbs. | Silk Back Bar Stool - Blue | 17"W x 18"D x 42"H | \$217.00 | | | \$ | - |
| 99-05237-03 | 20 lbs. | Silk Back Bar Stool - Green | 17"W x 18"D x 42"H | \$217.00 | | | \$ | - |
| 99-05237-04 | 20 lbs. | Silk Back Bar Stool - Purple | 17"W x 18"D x 42"H | \$217.00 | | | \$ | - |
| 99-05237-05 | 20 lbs. | Silk Back Bar Stool - Red | 17"W x 18"D x 42"H | \$217.00 | | | \$ | - |
| 05237-0221 | 20 lbs. | Euro Bar Stool - Black | 22"W x 24"D x 42"H | \$217.00 | | | \$ | - |
| 05237-0270 | 40 lbs. | Hourglass Bar Stool - Black | 18"W x 20"D x 43"H | \$237.00 | | | \$ | - |
| 05237-0271 | 40 lbs. | Hourglass Bar Stool - White | 18"W x 20"D x 43"H | \$237.00 | | | \$ | - |
| 05237-0160 | 35 lbs. | Equino Bar Stool - Black | 15"W x 13"D x 35"H | \$237.00 | | | \$ | - |
| 05237-0041 | 35 lbs. | Equino Bar Stool - White | 15"W x 13"D x 35"H | \$237.00 | | | \$ | - |
| 05237-0298 | 16 lbs. | Clara Stool | 17"W x 21"D x 41"H | \$229.00 | | | \$ | - |
| 05237-0215 | 15 lbs. | Marcus Stool | 18"Square x 29"H | \$173.00 | | | \$ | - |
| 05237-0156 | 20 lbs. | Regal Stool | 19"W x 24"D x 45"H | \$237.00 | | | \$ | - |
| 05237-0169 | 25 lbs. | Caprice Stool | 25"W x 26"D x 44"H | \$237.00 | | | \$ | - |
| 05237-0042 | 15 lbs. | Sonic Stool | 22"W x 23"D x 42"H | \$192.00 | | | \$ | - |
| 05237-0300 | 6 lbs. | Nexus Stool | 19"W x 20"D x 44"H | \$198.00 | | | \$ | - |
| Café Chairs (Pg. 19, 20, & 21) | | | | | | | | |
| 05035-0032 | 15 lbs. | Vienna Chair - Gray | 21"Square x 32"H | \$161.00 | | | \$ | - |
| 05035-0031 | 15 lbs. | Vienna Chair - Orange | 21"Square x 32"H | \$161.00 | | | \$ | - |
| 05035-0030 | 15 lbs. | Vienna Chair - Teal | 21"Square x 32"H | \$161.00 | | | \$ | - |
| 99-05035-10 | 20 lbs. | Silk Back Armless Chair - Black | 17"W x 18"D x 34"H | \$136.00 | | | \$ | - |
| 99-05035-11 | 20 lbs. | Silk Back Armless Chair - White | 17"W x 18"D x 34"H | \$136.00 | | | \$ | - |
| 99-05035-15 | 20 lbs. | Silk Back Armless Chair - Blue | 17"W x 18"D x 34"H | \$136.00 | | | \$ | - |
| 99-05035-12 | 20 lbs. | Silk Back Armless Chair - Green | 17"W x 18"D x 34"H | \$136.00 | | | \$ | - |
| 99-05035-13 | 20 lbs. | Silk Back Armless Chair - Purple | 17"W x 18"D x 34"H | \$136.00 | | | \$ | - |
| 99-05035-14 | 20 lbs. | Silk Back Armless Chair - Red | 17"W x 18"D x 34"H | \$136.00 | | | \$ | - |
| 05035-0051 | 11 lbs. | Clara Chair | 18"W x 21"D x 35"H | \$153.00 | | | \$ | - |
| 05035-0008 | 10 lbs. | Leslie Chair | 17"W x 21"D x 31"H | \$121.00 | | | \$ | - |
| 05035-0010 | 15 lbs. | Criss Cross Chair - Espresso | 17"W x 21"D x 35"H | \$153.00 | | | \$ | - |
| 05035-0011 | 15 lbs. | Criss Cross Chair - White | 17"W x 21"D x 35"H | \$153.00 | | | \$ | - |
| 05035-0023 | 24 lbs. | Elio Chair | 17"Square x 33"H | \$136.00 | | | \$ | - |
| 14233-0025 | 20 lbs. | Caprice Chair - Black | 25"W x 24"D x 32"H | \$136.00 | | | \$ | - |
| 14233-0005 | 20 lbs. | Comet Stack Chair - Arms | 23"W x 22"D x 32"H | \$186.00 | | | \$ | - |
| 14233-0006 | 15 lbs. | Comet Stack Chair - Armless | 19"W x 22"D x 32"H | \$173.00 | | | \$ | - |
| 05221-0039 | 20 lbs. | Regal Dining Chair | 19"W x 23"D x 38"H | \$192.00 | | | \$ | - |
| 14233-0016 | 10 lbs. | Sonic Chair | 20"W x 21"D x 32"H | \$136.00 | | | \$ | - |

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|--------------------------------|----------|--|---------------------|----------|--|----|---|
| 05035-0050 | 5 lbs. | Nexus Chair | 19"W x 22"D x 32"H | \$161.00 | | \$ | - |
| 05035-0052 | 12 lbs. | Colin Chair | 22"W x 19"D x 33"H | \$136.00 | | \$ | - |
| Bar Tables (Pg. 21, 22, & 23) | | | | | | | |
| 99-05245-01 | 34 lbs. | Euro Bar Table Black/Black 30" Round | 30"Round x 42"H | \$242.00 | | \$ | - |
| 99-05245-02 | 41 lbs. | Euro Bar Table Black/Black 36" Round | 36"Round x 42"H | \$249.00 | | \$ | - |
| 99-05245-04 | 30 lbs. | Silk Bar Table Black/Chrome 30" Round | 30"Round x 42"H | \$242.00 | | \$ | - |
| 99-05245-05 | 37 lbs. | Silk Bar Table Black/Chrome 36" Round | 36"Round x 42"H | \$249.00 | | \$ | - |
| 99-05245-14 | 34 lbs. | City Bar Table Maple/Black 30" Round | 30"Round x 42"H | \$242.00 | | \$ | - |
| 99-05245-15 | 41 lbs. | City Bar Table Maple/Black 36" Round | 36"Round x 42"H | \$249.00 | | \$ | - |
| 99-05245-07 | 30 lbs. | Park Ave Bar Table Maple/Chrome 30" Round | 30"Round x 42"H | \$242.00 | | \$ | - |
| 99-05245-08 | 37 lbs. | Park Ave Bar Table Maple/Chrome 36" Round | 36"Round x 42"H | \$249.00 | | \$ | - |
| 99-05245-16 | 34 lbs. | Summit Bar Table White/Black 30" Round | 30"Round x 42"H | \$242.00 | | \$ | - |
| 99-05245-17 | 41 lbs. | Summit Bar Table White/Black 36" Round | 36"Round x 42"H | \$249.00 | | \$ | - |
| 99-05245-10 | 30 lbs. | Blanco Bar Table White/Chrome 30" Round | 30"Round x 42"H | \$242.00 | | \$ | - |
| 99-05245-11 | 37 lbs. | Blanco Bar Table White/Chrome 36" Round | 36"Round x 42"H | \$249.00 | | \$ | - |
| 99-05245-22 | 43 lbs. | Fuze Bar Table | 36"Square x 42"H | \$274.00 | | \$ | - |
| 99-05245-12 | 28 lbs. | Blanco Bar Table - White/Chrome 24"Square | 24"Square x 42"H | \$242.00 | | \$ | - |
| 99-05245-13 | 69 lbs. | Blanco Rectangle Bar Table - White/Chrome | 72"W x 24"D x 42"H | \$376.00 | | \$ | - |
| 99-05245-20 | 28 lbs. | Spectrum Bar Table - Red | 24"Square x 42"H | \$262.00 | | \$ | - |
| 99-05245-21 | 28 lbs. | Spectrum Bar Table - Blue | 24"Square x 42"H | \$262.00 | | \$ | - |
| 99-05245-18 | 28 lbs. | Spectrum Bar Table - Purple | 24"Square x 42"H | \$262.00 | | \$ | - |
| 99-05245-19 | 28 lbs. | Spectrum Bar Table - Green | 24"Square x 42"H | \$262.00 | | \$ | - |
| 05202-0049 | 50 lbs. | Zinc Bar Table | 24"Round x 42"H | \$363.00 | | \$ | - |
| 05204-0001 | 75 lbs. | Aspen Bar Table | 72"W x 26"D x 42"H | \$675.00 | | \$ | - |
| Café Tables (Pg. 23 & 24) | | | | | | | |
| 99-05036-01 | 30 lbs. | Euro Café Table Black/Black 30" Round | 30"Round x 30"H | \$242.00 | | \$ | - |
| 99-05036-02 | 37 lbs. | Euro Café Table Black/Black 36" Round | 36"Round x 30"H | \$249.00 | | \$ | - |
| 99-05036-04 | 27 lbs. | Silk Café Table Black/Chrome 30" Round | 30"Round x 30"H | \$242.00 | | \$ | - |
| 99-05036-05 | 34 lbs. | Silk Café Table Black/Chrome 36" Round | 36"Round x 30"H | \$249.00 | | \$ | - |
| 99-05036-07 | 27 lbs. | Park Ave Café Table Maple/Chrome 30" Round | 30"Round x 30"H | \$242.00 | | \$ | - |
| 99-05036-08 | 34 lbs. | Park Ave Café Table Maple/Chrome 36" Round | 36"Round x 30"H | \$249.00 | | \$ | - |
| 99-05036-14 | 30 lbs. | City Café Table Maple/Black 30" Round | 30"Round x 30"H | \$242.00 | | \$ | - |
| 99-05036-15 | 37 lbs. | City Café Table Maple/Black 36" Round | 36"Round x 30"H | \$249.00 | | \$ | - |
| 99-05036-16 | 30 lbs. | Summit Café Table White/Black 30" Round | 30"Round x 30"H | \$242.00 | | \$ | - |
| 99-05036-17 | 37 lbs. | Summit Café Table White/Black 36" Round | 36"Round x 30"H | \$249.00 | | \$ | - |
| 99-05036-10 | 27 lbs. | Blanco Café Table White/Chrome 30" Round | 30"Round x 30"H | \$242.00 | | \$ | - |
| 99-05036-11 | 34 lbs. | Blanco Café Table White/Chrome 36" Round | 36"Round x 30"H | \$249.00 | | \$ | - |
| 99-05036-22 | 40 lbs. | Fuze Café Table | 36"Square x 30 | \$274.00 | | \$ | - |
| 99-05036-12 | 25 lbs. | Blanco Café Table White/Chrome 24"Square | 24"Square x 30"H | \$242.00 | | \$ | - |
| 99-05036-13 | 63 lbs. | Blanco Café Table White/Chrome Rectangle | 72"W x 24"D x 30"H | \$376.00 | | \$ | - |
| 99-05036-20 | 25 lbs. | Spectrum Café Table - Red | 24"Square x 29"H | \$262.00 | | \$ | - |
| 99-05036-21 | 25 lbs. | Spectrum Café Table - Blue | 24"Square x 29"H | \$262.00 | | \$ | - |
| 99-05036-18 | 25 lbs. | Spectrum Café Table - Purple | 24"Square x 29"H | \$262.00 | | \$ | - |
| 99-05036-19 | 25 lbs. | Spectrum Café Table - Green | 24"Square x 29"H | \$262.00 | | \$ | - |
| 05090-0001 | 90 lbs. | Aspen Dining Table | 72"W x 30"D x 30"H | \$579.00 | | \$ | - |
| 05088-0505 | 200 lbs. | Brio Dining Table | 96"W x 48"D x 30"H | \$777.00 | | \$ | - |
| Office Seating (Pg. 25 & 26) | | | | | | | |
| 14136-0002 | 38 lbs. | Tamiri High Back Chair | 25"W x 27"D x 45"H | \$306.00 | | \$ | - |
| 14176-0007 | 37 lbs. | Tamiri Mid Back Chair | 27"Square x 39"H | \$269.00 | | \$ | - |
| 14128-0002 | 41 lbs. | Tamiri Guest Chair | 25"W x 26"D x 37"H | \$249.00 | | \$ | - |
| 14136-0081 | 40 lbs. | Accord High Back Chair - Black | 25"Square x 44"H | \$382.00 | | \$ | - |
| 14136-0010 | 40 lbs. | Accord High Back Chair - White | 25"Square x 44"H | \$382.00 | | \$ | - |
| 14250-0013 | 36 lbs. | Goal Task Chair - Arms | 25"Square x 39"H | \$204.00 | | \$ | - |
| 14250-0014 | 38 lbs. | Goal Task Chair Armless | 21"W x 25"D x 39"H | \$186.00 | | \$ | - |
| 14136-0080 | 40 lbs. | Enterprise High Back Conference Chair | 25"W x 27"D x 45"H | \$269.00 | | \$ | - |
| 14176-0046 | 35 lbs. | Enterprise Mid Back Conference Chair | 24"W x 26"D x 39"H | \$249.00 | | \$ | - |
| 14128-0096 | 33 lbs. | Enterprise Guest Chair | 25"W x 27"D x 37"H | \$229.00 | | \$ | - |
| 14307-0003 | 36 lbs. | Goal Black Drafting Stool - Arms | 25"W x 24"D x 48"H | \$217.00 | | \$ | - |
| 14307-0004 | 30 lbs. | Goal Black Drafting Stool - Armless | 21"W x 24"D x 48"H | \$204.00 | | \$ | - |
| Conference Tables (Pg. 26) | | | | | | | |
| 14062-0105 | 97 lbs. | 42" Round Conference Table - Black | 42" Round x 29"H | \$338.00 | | \$ | - |
| 14062-0106 | 97 lbs. | 42" Round Conference Table - Mahogany | 42" Round x 29"H | \$338.00 | | \$ | - |
| 14062-0297 | 90 lbs. | Command Conference Table - 6' Black | 72"W x 36"D x 31"H | \$604.00 | | \$ | - |
| 14062-0303 | 90 lbs. | Command Conference Table - 6' Sirona | 72"W x 36"D x 31"H | \$604.00 | | \$ | - |
| 14062-0300 | 90 lbs. | Command Conference Table - 6' White | 72"W x 36"D x 31"H | \$604.00 | | \$ | - |
| 14062-0298 | 125 lbs. | Command Conference Table - 8' Black | 96"W x 48"D x 31"H | \$649.00 | | \$ | - |
| 14062-0304 | 125 lbs. | Command Conference Table - 8' Sirona | 96"W x 48"D x 31"H | \$649.00 | | \$ | - |
| 14062-0301 | 125 lbs. | Command Conference Table - 8' White | 96"W x 48"D x 31"H | \$649.00 | | \$ | - |
| 14062-0299 | 182 lbs. | Command Conference Table - 10' Black | 120"W x 48"D x 31"H | \$745.00 | | \$ | - |
| 14062-0305 | 182 lbs. | Command Conference Table - 10' Sirona | 120"W x 48"D x 31"H | \$745.00 | | \$ | - |
| 14062-0302 | 182 lbs. | Command Conference Table - 10' White | 120"W x 48"D x 31"H | \$745.00 | | \$ | - |
| Office Furniture (Pg. 27 & 28) | | | | | | | |
| 14309-0001 | 125 lbs. | Computer Kiosk - Black | 24"Square x 42"H | \$497.00 | | \$ | - |
| 14179-0005 | 125 lbs. | Computer Kiosk - White | 24"Square x 42"H | \$497.00 | | \$ | - |
| 14072-0108 | 225 lbs. | Black Credenza | 60"W x 20"D x 29"H | \$446.00 | | \$ | - |
| 14083-0105 | 290 lbs. | Black Double Pedestal Desk | 60"W x 30"D x 29"H | \$509.00 | | \$ | - |
| 14029-0098 | 56 lbs. | 5 Shelf Bookcase - Black | 36"W x 12"D x 72"H | \$478.00 | | \$ | - |
| 14029-0091 | 56 lbs. | 5 Shelf Bookcase - Mahogany | 36"W x 12"D x 72"H | \$478.00 | | \$ | - |
| 14072-0039 | 200 lbs. | Genoa Kneespace Credenza | 66"W x 20"D x 29"H | \$446.00 | | \$ | - |
| 14083-0117 | 290 lbs. | Genoa Executive Desk | 72"W x 36"D x 29"H | \$528.00 | | \$ | - |
| 14072-0038 | 225 lbs. | Genoa Storage Credenza | 66"W x 20"D x 29"H | \$446.00 | | \$ | - |
| 05088-0365 | 70 lbs. | Vivid Café Table - Square | 42"Square x 30"H | \$415.00 | | \$ | - |

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|--|----------|--|-----------------------|----------|--|----|---|
| 05088-0364 | 90 lbs. | Vivid Café Table - Rectangle | 60"W x 36"D x 30"H | \$478.00 | | \$ | - |
| 05088-0498 | 77 lbs. | Brooklyn II Rect Dining Table | 60"W x 36"D x 30"H | \$497.00 | | \$ | - |
| 05088-0499 | 59 lbs. | Brooklyn II Round Dining Table | 42" Round x 30"H | \$390.00 | | \$ | - |
| 05090-0001 | 90 lbs. | Aspen Dining Table | 72"W x 30"D x 30"H | \$579.00 | | \$ | - |
| 05088-0505 | 200 lbs. | Brio Dining Table | 96"W x 48"D x 30"H | \$777.00 | | \$ | - |
| Metal File & Storage Cabinets (Pg. 29) | | | | | | | |
| 14148-0001 | 35 lbs. | 2 Drawer Vertical File - Letter Size Black | 15"W x 25"D x 29"H | \$167.00 | | \$ | - |
| 14147-0001 | 35 lbs. | 2 Drawer Vertical File - Legal Size Black | 18"W x 25"D x 29"H | \$217.00 | | \$ | - |
| 14148-0002 | 45 lbs. | 4 Drawer Vertical File - Letter Size Black | 15"W x 25"D x 52"H | \$224.00 | | \$ | - |
| 14147-0002 | 45 lbs. | 4 Drawer Vertical File - Legal Size Black | 18"W x 25"D x 52"H | \$249.00 | | \$ | - |
| 14143-0006 | 100 lbs. | 2 Drawer Lateral File - Black | 36"W x 18"D x 27"H | \$224.00 | | \$ | - |
| 14143-0144 | 125 lbs. | 2 Drawer Lateral File - Black | 36"W x 20"D x 29"H | \$224.00 | | \$ | - |
| 14143-0008 | 170 lbs. | 4 Drawer Lateral File - Black | 36"W x 18"D x 54"H | \$274.00 | | \$ | - |
| 14034-0015 | 135 lbs. | Storage Cabinet - Black | 36"W x 18"D x 72"H | \$274.00 | | \$ | - |
| Pedestals (Pg. 30) | | | | | | | |
| 12091-0023 | 50 lbs. | Display Pedestal 14" x 42" Black | 14"Square x 42"H | \$332.00 | | \$ | - |
| 12091-0004 | 120 lbs. | Display Pedestal 24" x 42" Black | 24"Square x 42"H | \$402.00 | | \$ | - |
| 12091-0002 | 55 lbs. | Display Pedestal 18" x 42" Black | 18"Square x 42"H | \$370.00 | | \$ | - |
| 12091-0030 | 50 lbs. | Display Pedestal 14" x 42" White | 14"Square x 42"H | \$332.00 | | \$ | - |
| 12091-0024 | 45 lbs. | Display Pedestal 14" x 36" Black | 14"Square x 36"H | \$281.00 | | \$ | - |
| 12091-0034 | 75 lbs. | Display Pedestal 24" x 36" Black | 24"Square x 36"H | \$402.00 | | \$ | - |
| 12091-0031 | 45 lbs. | Display Pedestal 14" x 36" White | 14"Square x 36"H | \$281.00 | | \$ | - |
| 12091-0033 | 75 lbs. | Display Pedestal 24" x 36" White | 24"Square x 36"H | \$402.00 | | \$ | - |
| 12091-0025 | 40 lbs. | Display Pedestal 14" x 30" Black | 14"Square x 30"H | \$262.00 | | \$ | - |
| 12091-0003 | 80 lbs. | Display Pedestal 24" x 30" Black | 24"Square x 30"H | \$382.00 | | \$ | - |
| 12091-0001 | 45 lbs. | Display Pedestal 18" x 30" Black | 18"Square x 30"H | \$269.00 | | \$ | - |
| 12091-0032 | 40 lbs. | Display Pedestal 14" x 30" White | 14"Square x 30"H | \$262.00 | | \$ | - |
| 14309-0001 | 125 lbs. | Locking Pedestal Black | 24"Square x 42"H | \$497.00 | | \$ | - |
| 14179-0005 | 125 lbs. | Locking Pedestal White | 24"Square x 42"H | \$497.00 | | \$ | - |
| 12091-0055 | 24 lbs. | Fuze Pedestal | 16"Square x 44"H | \$274.00 | | \$ | - |
| 12091-0043 | 24 lbs. | London Pedestal | 16"Square x 44"H | \$274.00 | | \$ | - |
| Miscellaneous Items (Pg. 31) | | | | | | | |
| 14189-0066 | 30 lbs. | Stanchion Chrome | 41"H | \$77.00 | | \$ | - |
| 11526-0001 | 2 lbs. | Stanchion Rope - Red Velour | 6' L | \$40.00 | | \$ | - |
| 14308-0009 | 8 lbs. | Nero Literature Stand - Black | 15"W x 12"D x 53.5"H | \$186.00 | | \$ | - |
| 14308-0010 | 8 lbs. | Argento Literature Rack | 15"W x 12"D x 53.5"H | \$186.00 | | \$ | - |
| 14308-0005 | 7 lbs. | Alto Literature Rack | 10.5"W x 9.5"D x 57"H | \$192.00 | | \$ | - |
| 01209-0003 | 50 lbs. | Compact Refrigerator Black - 4.0 Cu Ft | 21"W x 22"D x 32"H | \$345.00 | | \$ | - |
| Lighting (Pg. 31) | | | | | | | |
| 09392-0019 | 15 lbs. | Silo Grey Floor Lamp | 70"H | \$169.00 | | \$ | - |
| 09417-0037 | 7 lbs. | Silo Grey Table Lamp | 25"H | \$123.00 | | \$ | - |
| 09392-0018 | 15 lbs. | Silo White Floor Lamp | 70"H | \$169.00 | | \$ | - |
| 09417-0036 | 7 lbs. | Silo White Table Lamp | 25"H | \$123.00 | | \$ | - |
| 09392-0001 | 7 lbs. | Neutrino Steel Floor Lamp - Steel | 67"H | \$173.00 | | \$ | - |



DO NOT MAIL ORDER FORM - Email / Fax Form ONLY

Please make payments payable to: American Furniture Rentals, Inc.
PO BOX 778962
Chicago, IL 60677-8962

| | | |
|------------------|-------|------|
| Total Product | \$ | - |
| Late Fee % | \$ | - |
| Sub Total | \$ | - |
| Sales Tax % | 8.25% | \$ - |
| Total Amount Due | \$ | - |

| | | | | | |
|-----------------------|---|------------------|--|--|---------------|
| Company Name | - | Credit Card Type | | | |
| Street Address | | Credit Card # | | | |
| City | | Card Holder | | | |
| State | | Expiration Date | | | Security Code |
| Zip Code | | Signature | | | |
| Name / Date of Show | | | | | |
| Booth Number | - | Date | | | |
| Contact Name | | Email Address | | | |
| Contact Cell | | Fax # | | | |
| Special Instructions: | | | | | |
| | | | | | |
| | | | | | |



**HYATT
REGENCY®**

DALLAS AT REUNION

ELECTRICAL ORDER FORM

ATTENTION: Engineering Department
Hyatt Regency Dallas
300 Reunion Blvd
Dallas, Tx 75207

Office #(214)712-7020, Fax# (214)712-7080
Email: DFWRD-Engineering.static@hyatt.com

PLEASE PRINT OR TYPE: **ADVANCE ORDER:** ☐ Check **FLOOR ORDER** ☐ Check

Floor order applies if full payment is not received 10 days prior to event start date

Function Room: _____ Hotel Contact: _____
Event/Show Name: _____ Company Contact: _____
Event Dates: _____ Telephone Number: _____
Company Name: _____ Fax Number: _____
Company Address: _____ E-mail: _____
City: _____ Set-up Date/Time: _____
State: _____ Zip Code: _____ Booth #: _____

Print Authorized Signature: _____

Authorized Signature: _____

ALL PREPAID SERVICES WILL BE FIRST PRIORITY

| Outlet Accessories | | | | | Power Outlets | | | | |
|---|----------------------|----------------------|--------------------|--------------|---|----------------------|--------------------|--------------|------|
| <u>QTY</u> | <u>(Rental Only)</u> | <u>Advance Order</u> | <u>Floor Order</u> | <u>Total</u> | <u>QTY</u> | <u>Advance Order</u> | <u>Floor Order</u> | <u>Total</u> | |
| _____ | Extension Cord | \$ 25.00 | \$ 30.00 | \$ - | _____ | 1000 watt 120v | \$ 150.00 | \$ 180.00 | \$ - |
| _____ | Power Strip | \$ 20.00 | \$ 25.00 | \$ - | _____ | 20 amp 1ph/120v | \$ 180.00 | \$ 216.00 | \$ - |
| | | | | | _____ | 20 amp 3ph/208v | \$ 300.00 | \$ 360.00 | \$ - |
| | | | | | _____ | 30 amp 1ph/120v | \$ 250.00 | \$ 300.00 | \$ - |
| | | | | | _____ | 30 amp 1ph/208v | \$ 275.00 | \$ 330.00 | \$ - |
| | | | | | _____ | 60 amp 3ph/208v | \$ 700.00 | \$ 840.00 | \$ - |
| | | | | | _____ | 100 amp 1ph/208v | \$ 800.00 | \$ 960.00 | \$ - |
| | | | | | _____ | 100 amp 3ph/208v | \$ 1,000.00 | \$ 1,200.00 | \$ - |
| For High Speed Internet Access, Special Lighting, Production Services and Rigging please contact ENCORE at 214-712-7088 | | | | | _____ | 200 amp 3ph/208v | \$ 1,600.00 | \$ 1,920.00 | \$ - |
| | | | | | _____ | 400 amp 3ph/208v | \$ 3,000.00 | \$ 3,600.00 | \$ - |
| | | | | | <p>30 amp and above circuits are not supplied with receptacles and can not be split into smaller circuits. All outlet requests include one typical connection. Power not listed will be priced on a cost per amp basis. The above prices are based on conventional power being available in the immediate area.</p> <p>Make checks Payable to: Hyatt Regency Dallas</p> | | | | |
| Labor | | | | | METHOD OF PAYMENT | | | | |
| <u>QTY</u> | <u>Hourly Rates</u> | <u>Advance Order</u> | <u>Floor Order</u> | <u>Total</u> | MA# _____ Check # _____ Credit Card <input type="checkbox"/> | | | | |
| _____ | Banners under 8' | \$ 100.00 | \$ 120.00 | \$ - | CC # _____ Exp Date _____ | | | | |
| _____ | Banners 8' and over | \$ 150.00 | \$ 180.00 | \$ - | Cardholder Name _____ | | | | |
| _____ | *Cable Feed | \$ 150.00 | \$ 180.00 | \$ - | Signature (required) _____ | | | | |
| _____ | *Water Line | \$ 75.00 | \$ 90.00 | \$ - | <p>SUMMARY OF CHARGES</p> <p>Power Outlets/Materials \$ -</p> <p>25% Service Charge (required & taxable) \$ -</p> <p>Labor Total \$ -</p> <p>Subtotal \$ -</p> <p>Sales tax @ 8.25% \$ -</p> <p>INVOICE TOTAL \$ -</p> | | | | |
| _____ | *Drain | \$ 75.00 | \$ 90.00 | \$ - | | | | | |
| _____ | *Compressed Air | \$ 75.00 | \$ 90.00 | \$ - | | | | | |
| <p>*For Water, Drain, Cable Feed, and Compressed Air please contact Engineering @214-712-7020 to verify that your booth is located near a connection. In some cases these requests may not be approved.</p> | | | | | | | | | |



AUDIOVISUAL EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



| | | | |
|--------------------|----------------------|----------|---|
| NAME OF CONFERENCE | START DATE | END DATE | NO. OF EVENT DAYS |
| ORGANIZATION NAME | ON-SITE CONTACT NAME | | ROOM/EXHIBIT BOOTH NO. |
| STREET ADDRESS | CITY | STATE | ZIP CODE |
| TELEPHONE NUMBER | DELIVERY DATE | | DELIVERY TIME <input type="checkbox"/> AM <input type="checkbox"/> PM |
| EMAIL ADDRESS | PICKUP DATE | | PICKUP TIME <input type="checkbox"/> AM <input type="checkbox"/> PM |
| ORDERED BY | | | |

ORDERING INSTRUCTIONS

Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

Encore WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER SHOW.

Tax Exempt Status – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

Cancellations – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax.

Labor and/or service charges may apply and/or loss damage waiver.

Shipping Instructions – Any materials being sent to the venue must be marked as follows:

1. Address Packages to: Hyatt Regency Dallas, 300 Reunion Blvd., Dallas, TX 75207
2. Hold for Arrival - Attn: Guest's Name and/or Organization
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)

Form Submission – Email completed forms to: hrdexhibits@psav.com

MONITORS

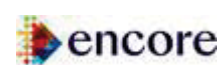
| | QTY. | |
|--|-------|---------|
| <input type="checkbox"/> 24" Multi syncmonitor | _____ | \$360 |
| <input type="checkbox"/> Single-pole stand | | |
| <input type="checkbox"/> 46" LCDmonitor | _____ | \$950 |
| <input type="checkbox"/> Dual-post stand | | |
| <input type="checkbox"/> 55" LCDmonitor | _____ | \$1,215 |
| <input type="checkbox"/> Dual-post stand | | |

MONITOR ACCESSORIES

| | QTY. | |
|---------------------------------|-------|-------|
| <input type="checkbox"/> Laptop | _____ | \$400 |

PROJECTION

| | QTY. | |
|--|-------|-------|
| <input type="checkbox"/> LCD projector | _____ | \$720 |
| <input type="checkbox"/> 33" Rolling cart with black skirt | _____ | \$60 |
| <input type="checkbox"/> Tripod screen | _____ | \$145 |
| <input type="checkbox"/> 6' <input type="checkbox"/> 8' | | |





AUDIOVISUAL EXHIBITOR SERVICES

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AUDIO EQUIPMENT

QTY.

- | | | |
|---|-------|-------|
| <input type="checkbox"/> Wired handheld microphone | _____ | \$115 |
| <input type="checkbox"/> Wireless microphone | _____ | \$335 |
| <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier | | |
| <input type="checkbox"/> Wireless headset microphone | _____ | \$130 |
| <i>Requires wireless microphone unit to operate</i> | | |
| <input type="checkbox"/> Powered speaker | _____ | \$210 |
| <i>up to five people</i> | | |
| <input type="checkbox"/> Sound system | _____ | \$725 |
| <input type="checkbox"/> <i>two speakers, two stands, one mixer, one wired microphone</i> | | |
| <input type="checkbox"/> <i>up to 20 people</i> | | |
| <input type="checkbox"/> 4-channel mixer | _____ | \$210 |

LIGHTING

QTY.

- | | | |
|-----------------------------------|-------|-------|
| <input type="checkbox"/> Up-light | _____ | \$150 |
|-----------------------------------|-------|-------|

COMPUTER & ACCESSORIES

QTY.

- | | | |
|---------------------------------|-------|-------|
| <input type="checkbox"/> Laptop | _____ | \$400 |
|---------------------------------|-------|-------|

INTERNET

QTY.

- | | | |
|---|---------------------------------|-------|
| <input type="checkbox"/> Wired internet connection | _____ | \$580 |
| <input type="checkbox"/> Wireless internet connection | _____ | \$160 |
| <input type="checkbox"/> Dedicated bandwidth | Please contact Encore for quote | |

RIGGING

Rigging requests should be placed using the Rigging Request Form at <https://www.psav.com/riggingform>

CUSTOM ITEMS

QTY.

- | | | |
|--|-------|----------|
| <input type="checkbox"/> Display adapter (subject to availability & varies by device) | _____ | \$50 |
| <input type="checkbox"/> 25'- 50' video cable (HDMI, VGA, DVI, subject to availability & varies by device) | _____ | \$50 |
| <input type="checkbox"/> Wireless mouse | _____ | \$90 |
| <input type="checkbox"/> _____ | _____ | \$ _____ |
| <input type="checkbox"/> _____ | _____ | \$ _____ |

SPECIAL REQUESTS

Please add any items not listed above that you require.

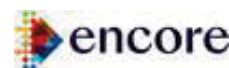
To learn about our creative and production services, please contact your Encore representative.

Paul Dyeak

Encore

Hyatt Regency Dallas
300 Reunion Blvd., Dallas, TX 75207

■ **mobile:** 832.338.0428 ■ **email:** hrdexhibits@psav.com





AUDIOVISUAL EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



BOOTH DIAGRAM

| | |
|-------------------|------------------------|
| ORGANIZATION NAME | ROOM/EXHIBIT BOOTH NO. |
| SHOW NAME | SHOW DATES |

Internet

Please indicate on the grid the location of your internet drop(s) using **W** to signify a wired internet drop. If no location is indicated, the internet drop will be placed in the middle back of the booth.

Adjacent Booth No. _____

Adjacent Booth
No. _____

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
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Adjacent Booth
No. _____

Adjacent Booth No. _____