



2018 Shredder Operations Forum

Renaissance Baltimore Harborplace Hotel • Baltimore, MD

October 11-12, 2018

Showcase Your Company with the Industry's Hands-On Shredder Professionals

The ISRI Shredder Operations Forum brings together shredder operators, consultants and manufacturers for a two-day program of networking and workshops focused on ways to improve product quality and reduce operational costs of the operation. Attendees will learn about state-of-the-art technologies, about the changing nature of shredder input, about how proper maintenance and technology can extend both the life and the up-time of machinery.

If your company sells shredders or peripheral equipment, or consults on shredder operations and technology, this event will put you in front of a well-qualified customer base, allowing you to showcase your equipment and services. There are new sponsorship opportunities, lower costs to exhibit and more chances for exhibiting company employees to participate in the program. Reserve your space and select your sponsorships today.

**Take advantage of the attention you can bring to your company!
Sponsor an event or exhibit at the 2018 Operations Forum!**

Table Top Exhibit Opportunities

Exhibition Dates and Times

Setup:	Thursday, Oct. 11	7:30 a.m. – 11:30 a.m.
Display:	Thursday, Oct. 11	11:30 a.m. – 6:45 p.m.
Display:	Friday, Oct. 12	8:00 a.m. – 10:45 a.m.
Dismantle:	Friday, Oct. 12	10:45 a.m. – 1:00 p.m.

Exhibit Space

Display tables located in the exhibit lounge and foyer will provide attractive visual promotional opportunities for companies interested in showcasing their products and services. **Please note that exhibits must be tabletop exhibits. There will not be adequate space to accommodate 10' booth displays.**

- **Furniture:** Each display table is 6 ft. long and draped on three sides. One chair will be provided.
- **Signs:** Exhibitors provide their own signs, if desired.
- **Audio-visual/Electrical:** Exhibitors are responsible for the cost and rental arrangements for AV equipment as well as electrical needs. Order forms for A/V and Electrical will be forwarded to confirmed exhibitors.

Institute of Scrap Recycling Industries, Inc.

1250 H Street NW, Suite 400 • Washington, DC 20005-5903 • Tel: (202) 662-8500 • Fax: (202) 626-9256 • ISRI.org

Exhibit Fees

- **Cost:** \$995 for ISRI members: \$1,295 for nonmembers. (Tables are limited to one per exhibitor.)
- **Benefits:** Exhibitor fee includes one full complimentary meeting registration to the entire Forum and the opportunity to purchase one additional badge at the discounted rate of \$275 for someone from the same company.
- **ISRI members** will be given first priority to exhibitor tables thru July 30, 2018. After that date, sales will be open to nonmember companies as well.
- **Sales:** All exhibitor tables will be sold and assigned on a first-come, first-served basis, 'upon payment in full'. ISRI will not accept verbal commitments or 'hold' requests for specific booth locations. A contract forwarded to ISRI without payment will not be processed until payment is received. ISRI reserves the right to rearrange the floor plan based on the number of tables sold.
- **Name Badges:** Name badges (both fully registered) are not transferable. Evidence of this will result in immediate dismissal of the exhibitor. No exceptions will be made.

Sponsorship Opportunities

NEW! Become the Presenting Sponsor of the 2018 Shredder Operations Forum!

Make sure your company name and logo are seen by everyone attending as the event's Presenting Sponsor. The Presenting Sponsor is recognized as the top line sponsor in all communications (ISRI Shredder Operations Forum, sponsored by [your company]). You get exposure in print, on the web, in the ISRI app, and on all signage at the event. This sponsorship also includes the Reception sponsor and the Tour Transportation Sponsor and an exhibit space, your choice of positions remaining available. Member: \$3,750 Nonmember: \$4,250

If you're already planning to exhibit at the 2018 ISRI Operations Forum and you want to give your company that extra boost in visibility and recognition, you should consider sponsoring an event at this program. Below is a list of sponsorship opportunities available, as well as details on what's included.

- **ISRI members** will be given first priority to sponsorship opportunities thru July 30, 2018. After that date, sponsorship sales will be open to nonmember companies as well.
- **Sales:** All sponsorships will be sold and assigned on a first-come, first-served basis, 'upon payment in full'. ISRI will not accept verbal commitments for specific sponsorships. A contract forwarded to ISRI without payment will not be processed until payment is received.

Sponsor Recognition

Every sponsor will be acknowledged at the Operations Forum, as well as in ISRI publications and web sites including *Scrap* magazine, ISRI's web site, ISRI.org, and *Scrap* magazine's Web site, Scrap.org.

Sponsors will be recognized during the Operations Forum as follows:

- **PowerPoint Display:** Each sponsored event will include an announcement naming the sponsoring company and the opportunity for that company to run a silent, continuous-loop PowerPoint on a centrally located screen.
- Program moderators will recognize sponsors at the start of each session

Sponsored Events

	Member	Nonmember
Presenting Sponsor	\$3,750	\$4,250
- includes exhibit space, Reception and Facility Tour Bus sponsorships		

Thursday, October 11

Opening Refreshments* with Exhibits	\$ 695	\$ 895
Afternoon Break I* with Exhibits	\$ 695	\$ 895
Reception* with Exhibits	\$1,195	\$1,395

Friday, October 12

Morning Coffee Break I* with Exhibits	\$ 695	\$895
Morning Coffee Break II* with Exhibit	\$ 695	\$895

*Sponsorship for these events may be upgraded at an additional cost. For more detail on what may be included in specific sponsorships or to discuss possible upgrades, please contact Lisa Ness Wilson at MeetingsbyDesign1@gmail.com or 910-988-9888.

Additional items to be sponsored include, but are not limited to, the following.

	Member	Nonmember
■ **Conference Bags	\$ 750	\$1,000
■ **Conference Notebooks	\$ 750	\$1,000
■ Facility Tour Bus	\$ 750	\$1,245
■ Shredders Program App	\$ 500	\$ 750

**Sponsor fee does not include the cost of the item, which is paid for by the sponsor.

Contract/Payment

All contracts and payments must be sent directly to ISRI by **September 27, 2018** via:

Attn: ISRI Ops Forum
Institute of Scrap Recycling Industries, Inc.
1250 H Street NW, Suite 400
Washington, DC 20005-5903
If paying by credit card, fax to: 202-624-9257
Email: eangoue@isri.org

Note: for financial safety purposes, please DO NOT email credit card information.

Questions?

If you have questions about exhibiting/sponsorships or booth location, contact Lisa Ness Wilson at 910/988-9888, MeetingsByDesign1@gmail.com.



Institute of
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ISRI 2018 Shredder Operations Forum
October 11-12, 2018
Renaissance Baltimore Harborplace Hotel

SPONSORSHIP & EXHIBITOR AGREEMENT/REGISTRATION FORM

To become a sponsor or exhibitor at ISRI’s 2018 Shredder Operations Forum, complete this contract and return with full payment by **Thursday, September 27, 2018** to:

Mail: ISRI Ops Forum, 1250 H Street, NW, Suite 400, Washington, DC 20056-5903
 Fax: *If paying by credit card, fax the contract to 202/624-9257*
 Email: eangoue@isri.org - NOTE: for financial safety, DO NOT email credit card info.

Company Name _____
 On-Site Booth Contact _____ Position/Title _____
 Address _____
 City/State/Zip _____
 Phone _____ Fax _____ Email _____

SPONSORS – Sponsorships are sold separately from exhibit spaces, allowing for lower costs to all. Sponsors will be recognized corporately and individually during the Shredder Operations Forum as well as in ISRI publications and websites including ISRI.org, Scrap.org, and in *Scrap* magazine.

Sponsored Events	<u>Member</u>	<u>Nonmember</u>
Presenting Sponsor	\$ 3,750	\$ 4,250
- includes exhibit space, Reception and Facility Tour Bus sponsorships		
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**Conference Notebooks	\$ 750	\$ 1,000
Facility Tour Bus	\$ 750	\$ 1,245
Shredders Program App	\$ 500	\$ 750

**Sponsor fee does not include the cost of the item, which is paid for by the sponsor.

EXHIBITORS - Each exhibitor will receive one full complimentary conference registration and the opportunity to purchase one additional badge at the discounted rate of \$275 for someone from the same company. **Please complete the Exhibitor section below as well as the Exhibitor Registration Information attached to this contract.**

I agree to become a tabletop exhibitor at ISRI's 2018 Operations Forum
ISRI Member - \$ 995 Nonmember - \$1,295

As an exhibitor, I would like to purchase (1) one additional badge at the discounted rate of \$275.

BOOTH LOCATION - (Sponsors and Exhibitors should consult floor plan attached for preferred booth location).

1st choice – Table # _____ 2nd choice – Table # _____ 3rd choice – Table # _____

PAYMENT INFORMATION

Payment Type: Check Mastercard Visa American Express

Credit Card # _____ Exp. Date _____ Total Charge \$ _____

Name on Card _____ Signature _____

REFUND POLICY

Exhibit and sponsorship fees are not refundable.

INSURANCE REQUIREMENT

Exhibitors and/or sponsors must obtain and maintain Comprehensive General Liability Insurance, including contractual liability covering ISRI and Renaissance Baltimore Harborplace Hotel with an amount of not less than \$1,000,000 combined single limit for personal injury and property damage. An original certificate of insurance must be received by ISRI no later than Thursday, September 27, 2018. The certificate must show ISRI, Renaissance Baltimore Harborplace, and their parents, subsidiaries and affiliates as additional insured parties.

INDEMNIFICATION

Exhibitor assumes responsibility and agrees to indemnify and defend ISRI and the Hotel and their respective employees and agents against any claims or expenses arising out of the use of the exhibition premises.

The Exhibitor understands that neither ISRI nor the Hotel maintains insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

AUTHORIZATION AND AGREEMENT

The persons signing this agreement represent and warrant that they have the authority to enter into this agreement and bind their respective parties to the terms set forth herein. We agree to the terms and conditions outlined in this agreement and to rules and regulations governing attendance, exhibits and sponsorship of the 2018 ISRI Operations Forum.

_____	_____	_____	_____
Exhibitor Signature	Date	ISRI Signature	Date
_____	_____	_____	_____
Print Name		Print Name	
_____	_____	_____	_____
Print Title		Print Title	

2018 ISRI Operations Forum – Exhibitor Registration

EXHIBITOR Registration Information

Company Name _____

Complimentary Conference Registration

Contact Name _____ Position/Title _____

Address _____

City/State/Zip _____

Phone _____ Fax _____ Email _____

Discount Registration Badge for \$275 (*one per exhibiting company*)

Contact Name _____ Position/Title _____

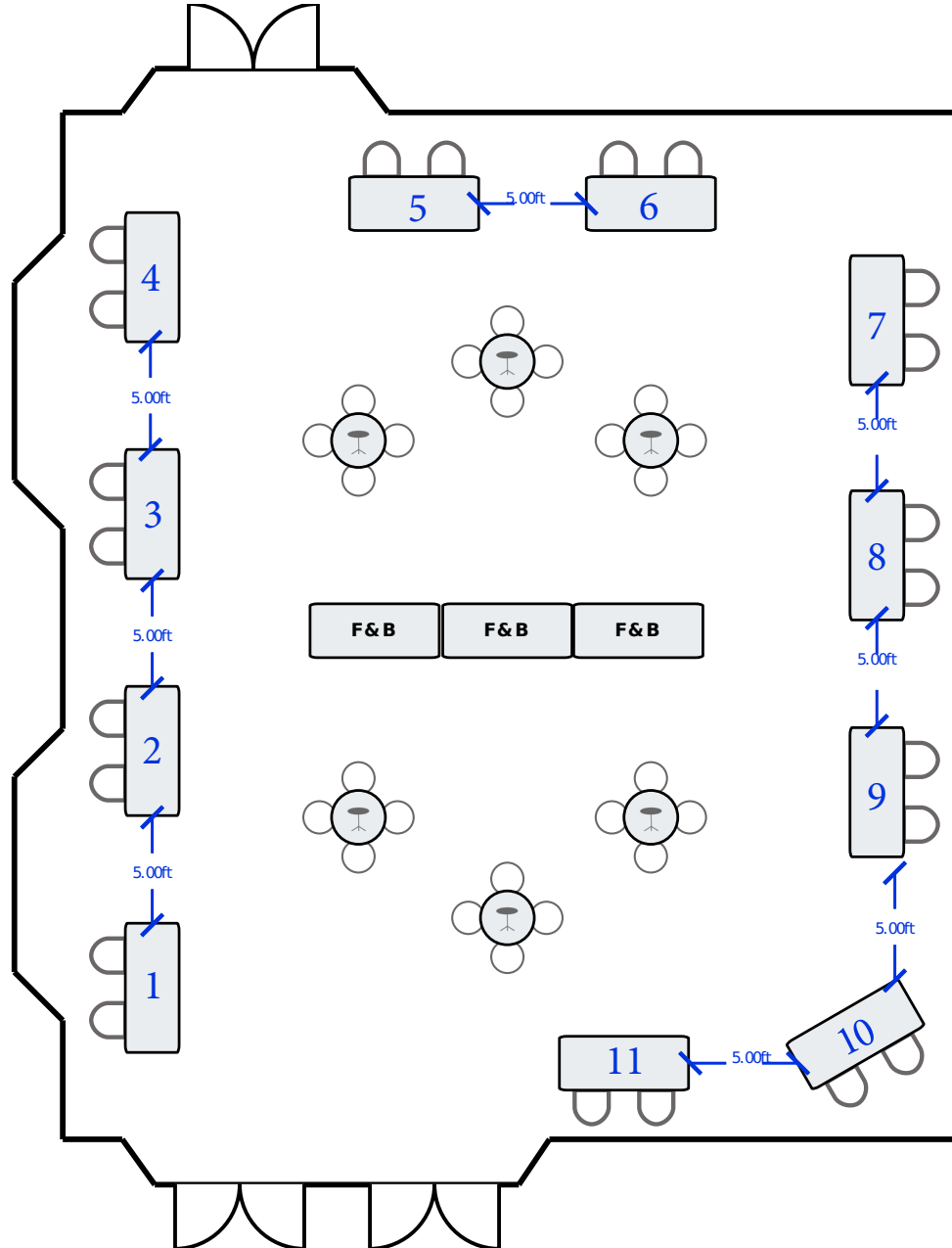
Address _____

City/State/Zip _____

Phone _____ Fax _____ Email _____

Equipment List

- 6 - 2.5ft High Top Table
- 24 - 18" x 18" banquet Chair
- 14 - 6ft x 2.5ft Rectangle Table
- 22 - 19" x 19" banquet Chair



Maryland Ballroom A-C
2018-05-30 04:00 am
Print Date: 2018-05-16 14:14:41
Foyers

Equipment List

- 15 - 6ft x 2.5ft Rectangle Table
- 24 - 19" x 19" banquet Chair
- 5 - 2.5ft High Top Table
- 20 - 18" x 18" banquet Chair
- 3 - 5.5ft Round Table
- 30 - 20" x 20" banquet Chair

