

How to

Create Adobe® PDF Files for Print



.qxd



PS



PDF

Windows98® version

Your complete guide to turning
QuarkXPress 5.0® documents into
single **Adobe® PDF** pages.

Cummings
Publication Printers Since 1914

PDF

WIN98QXD5.0.PDF

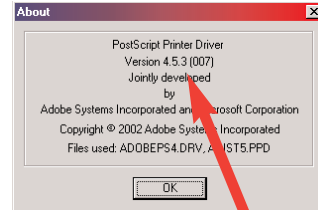
Step 1

Setup

To create PDF files, several printing and Acrobat-related files must be correctly installed on your computer. Before you begin creating PDF files, you should make sure you have all the required files installed in the correct folders on your system.

1. Checking version of AdobePS printer driver

- a. Choose Start > Settings > Printers.
- b. Right-click the Acrobat Distiller printer icon, and then select Properties. (The Acrobat Distiller printer is installed when you install Acrobat.)
- c. Click Paper, and then click About.
The About dialog box will display the current version. It will also display the exact name of the driver file (ADOBEPS4.DRV) and the PPD file (ADIST5.PPD) associated with the driver.



The printer driver should read AdobePS Version 4.5.3

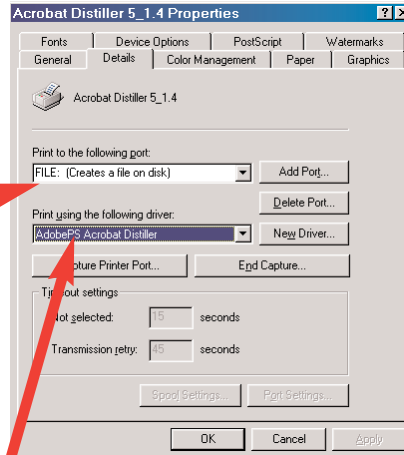
*Note: At the time of this publication, AdobePS driver 4.5.3 is the most current driver for the Windows 95, 98, Me, NT 4.0, and 2000 operating system.

2. Downloading and installing AdobePS printer driver

- To download the Universal Installer version 1.0.6, which includes the AdobePS 4.5.3 printer driver, follow these steps:
- a. Go to www.adobe.com.
 - b. Under Products index, click on downloads.
 - c. Scroll down to Printer Drivers, click Windows.
 - d. Click Version 1.0.6 PostScript Printer Driver:
Adobe Universal PostScript Windows Driver Installer 1.0.6 - English.
 - e. Click the Download button.
 - f. An executable file called winsteng.exe is downloaded to your computer. This file is the Universal Installer for Windows 95, 98, Me, NT 4.0, and 2000.
 - g. Double click the .exe file and follow the on-screen instructions.

3. Setting up AdobePS printer driver

- a. Choose Start>Settings>Printers. Acrobat Distiller should be displayed in your list of printers.
- b. Right click on the Acrobat Distiller printer icon, and then choose properties.
- c. Click on details menu.
Print to the following port:
FILE: (creates file on disk).
Print using the following driver:
Adobe PS Acrobat Distiller



The port should be set up as:
FILE: (Creates a file on disk)

The driver should be:
AdobePS Acrobat Distiller

4. Setting up Adobe Acrobat

- a. Open Acrobat 5.0 > Distiller. Click on Help > About Acrobat Distiller. Make sure the version is 5.05 or later.



The window should look like this. The version must read **5.05 or higher**.

Adobe Acrobat Distiller™ 5.0

Acrobat Distiller 5.0.5.2001101100

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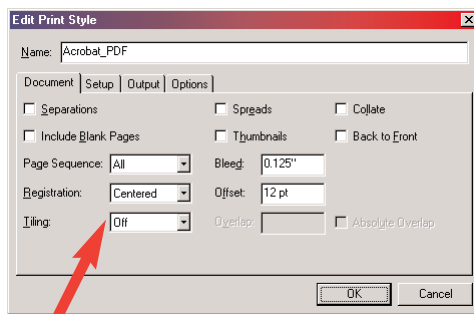
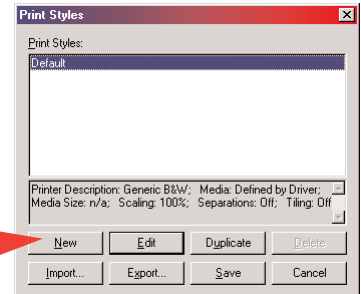
Step 2

Setting up your application

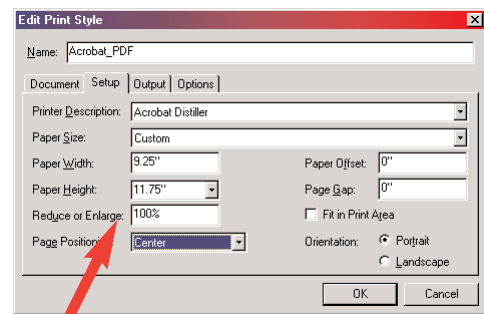
Creating a PDF file with the *QuarkXPress*® Print command

- Set up a print style**
 Select Edit > Print Styles...
 Name the new style "ACROBAT_PDF"
 Click through all the tabs, setting them to match the illustrations below. Utilizing this feature in *QuarkXPress*® will eliminate the need of reentering the information every time you print.

Click the New button here

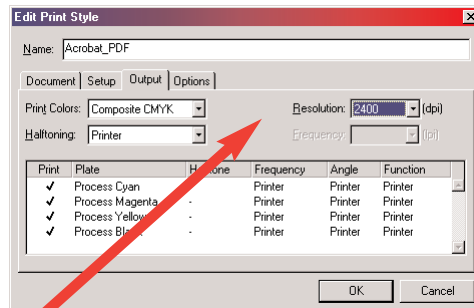


In the Document tab, no boxes get checked off. All, Centered, Off, 0.125", 12 pt are the information to enter.

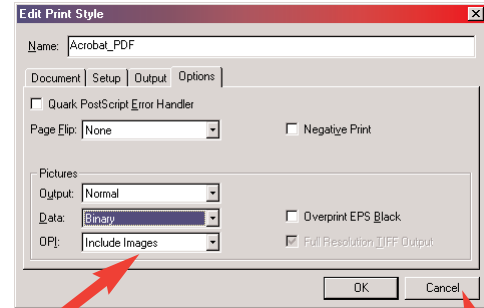


In the Setup tab, The paper width and height should be one inch larger than the *QuarkXPress*® document size.

*Note: It is recommended that you turn off the custom bleed xt in *QuarkXPress*® if it is activated.

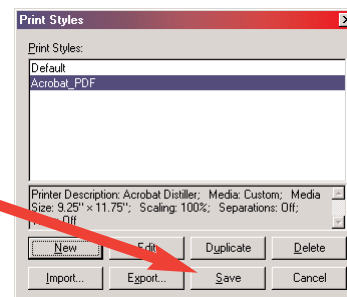


In the Output tab, Set colors to Composite CMYK, Halftoning to Printer, Resolution to 2400.



In the Options tab, Page Flip NONE, Normal, Binary, Include Images. Also, Full Resolution TIFF Output should be checked.

Finally, click Save. You now have a print style saved in Quark®



Click OK

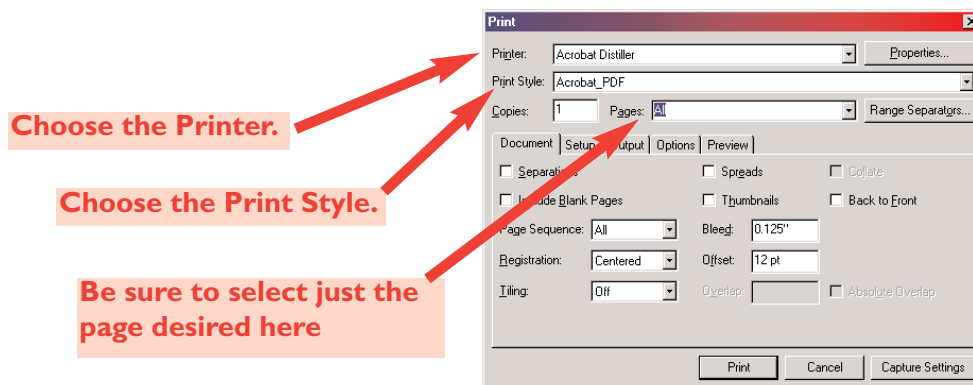
- 2.** This step is saving the postscript file to a folder on your system. The next step in the process will be to Distill this postscript file with Acrobat Distiller. Name a Folder “Postscript Files” on your Desktop, and choose this as the destination of the file.

Open the document you want to convert to PDF

Select File > Print ... to open the print dialog box.

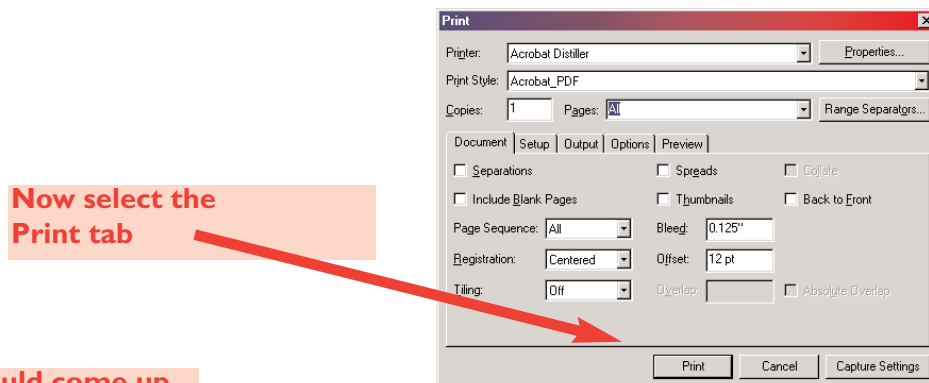
Select the style you created in step 1, named Acrobat_PDF.

Everything will be setup correctly in all the tabbed windows.



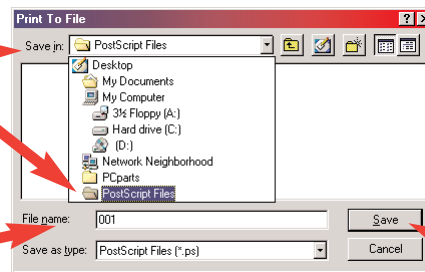
The only information that will change each time will be the page to print. A postscript file representing the single page will be created.

Follow the next screens of the Printer tab to finish the process.



This window should come up. Designate the destination location of the file.

Change the file name to be the page you're printing. (e.g. page 2 should be named "002", page 3 would be "003", etc.)



Click Save. The file is now saved where you noted.

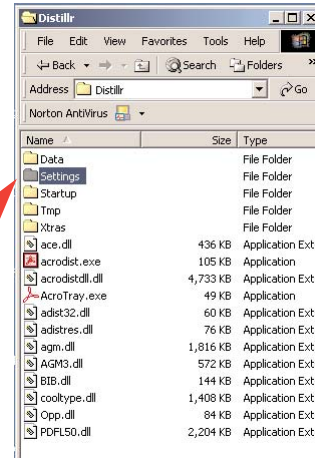
Step 3

Creating the PDF

1. Launch Distiller

Launch the Acrobat® Distiller® application that was previously verified in step 1:3 of this guide. Be sure the cummings505_R2.joboptions* file resides in the Adobe Acrobat > Distiller > Settings folder.

Settings folder within Distiller

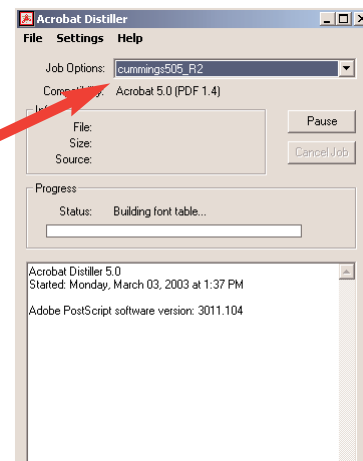


*To get the cummings505_R2.joboptions file, go to [www.cummingsprinting.com] and click on EP Resources, choose the appropriate file for your version of Distiller®. Then place in the following – <your drive here> / Acrobat / Distiller / Settings.

2. Set up Distiller

In the application window, choose the cummings set.

Job Options: cummings505_R2



3. Creating the PDF

The last step is to distill the postscript file in Acrobat Distiller® to create the PDF.

You should now have a PDF document named with your *unique job code and the number identifying the page(s) it represents.

Use lowercase “cv” for covers or “brc” for business reply. Perfect bound covers should be set up as one file which includes (cv4 + spine + cv1) see examples for naming



*Call your Cummings Printing customer service representative for your particular publications job code.

4. NOTE:

Any lasers provided to Cummings printing should be printed from the PDF files, NOT native application files. Check your PDF lasers carefully to be sure that they match your native files. If not, make any needed adjustments, re-make your PDFs, and re-print lasers.